



Greater Johnstown Career and Technology Center
Practical Nursing Transcript Request Form

To request a transcript, please complete the information below. Enclose the transcript fee of \$3.00 per transcript. Cash, checks, and money orders are accepted. Please make your check payable to "Greater Johnstown CTC."

All official transcripts are mailed using first class mail because the school's seal cannot be affixed to a fax or electronic copy (please allow time for standard mail delivery). Unofficial transcripts may be faxed or emailed; however, the \$3.00 fee still applies. Please allow **5 to 7 business days** from receipt of request for processing.

_____ Number of transcripts requested _____ Official _____ Unofficial

Current name: _____

Name under which you attended the program: _____

Last four digits of your social security number: _____

Month and year of graduation: _____

Campus where you attended: _____

Phone: _____

Email: _____

Complete name and address of where the transcript is to be mailed:

Signature: _____

Return this form along with your payment to:
Greater Johnstown Career and Technology Center
Practical Nursing
445 Schoolhouse Road
Johnstown, PA 15904

A.K.A. Greater Johnstown Area Vocational Technical School
445 Schoolhouse Road
Johnstown, PA 15904-2998
(814) 266-6073
gjctc.org
Campus locations in:
Johnstown and Monroeville