

GREATER JOHNSTOWN CAREER AND TECHNOLOGY CENTER

JOINT OPERATING COMMITTEE OF THE WHOLE MEETING AGENDA

September 26, 2023

1) CALL TO ORDER

2) EXECUTIVE SESSION FOR PERSONNEL/LEGAL MATTERS

A. Legal

3) ITEMS RELATING TO EDUCATION AND PERSONNEL

A. Enrollment (White Handout)

1. FYI

B. Policy Manual Updates – First Reading (White Handout - changes are in bold)

1. The administration presents, for the first reading, the following policy manual updates:

- a. Policy 830 Security of Computerized Personal Information/Breach Notification.

C. Conference Requests

1. The administration recommends the approval of the following conference requests:

- a. Conference: PACTA
Employee: Matthew Zern
Dates: October 17,18, 2023
Location: State College, PA
Cost: \$200.00
- b. Conference: Strategies: Educational Excellence for HCP & Educators
Employee: Carissa Penatzer
Dates: November 2,3, 2023
Location: State College
Cost: \$134.00

D. Granting of Professional Contract

1. The administration recommends the following secondary instructors, having met the requirements to receive tenure, be granted a Professional Contract, effective with the 2023-2024 school year.

- a. Corey Leahey, Secondary Automotive Technology Instructor
b. Denver Shaffer, Secondary Welding Instructor
c. Scott Thomas, Secondary Construction Technology Instructor

E. LPN Program Review

1. The Administration recommends the curtailment of the Monroeville LPN Program Indiana County Technology Center's acceptance of the program. Effective upon the completion of the October 2023 program.

F. Dual Enrollment

1. The administration recommends the approval of dual enrollment with GJCTC Adult Programs. (Light Blue Handout)

G. GJCTC Substitute Instructors

1. The administration recommends the retroactive approval of the following substitute instructors/aides for the 2023-2024 school year at the established substitute instructor rate of \$100.00/day, \$50.00/half day, retroactive to the start of the 2023-2024 school year.

- a. Mr. Walter Christ

- b. Mrs. Mary Christ
- c. Mrs. Debbie Paul
- d. Mr. Richard Maser

H. Ignite Education Solutions Substitute Teacher Agreement

- 1. The administration recommends the approval of the Ignite Educations Solutions Substitute Teacher Agreement for the 2023-2024 school year, as needed.

I. Alternative Community Resource Program

- 1. The administration recommends the approval of the Alternative Community Resource Program with ACRP.

J. Bid Authorization

- 1. The administration recommends the approval of the following items:
 - a. Tenstar- Simulator with Motion Base
 - i. Awarded to Allegheny Educational Systems, Inc., Bid total price: \$73,300.00
 - ii. Paid by Secondary 23-24 Perkins Grant.

K. Employee Resignation

- 1. Retroactive approval is requested for the Director's acceptance of the email resignation of Ms. Tara Kozlick, Secondary Cosmetology Instructor, effective September 21, 2023.

L. Cosmetology Instructor

- 1. TBA

M. Cosmetology Instructional Aide

- 1. TBA

N. Cosmetology Substitute Instructor

- 1. The administration recommends the approval of Mrs. Melony Gaudlip as an Adult and Secondary Cosmetology Substitute Instructor for the 2023-2024 school year. The rate for this position is \$24.00 per hour.

O. Custodian

- 1. TBA

P. Health Assistant Instructor

- 1. TBA

Q. Health Assistant Aide

- 1. TBA

R. Part-Time Secretary

- 1. TBA

S. Special Education Aide

- 1. The administration recommends the approval of Mr. David Worst for the position of Special Education Paraprofessional. This is a part-time position with 25 hours a week, at the rate of \$16.00 per hour. Pending required clearances.
 - a. David Worst
200 Crestview Drive
Davidsville, PA 15928

T. Welcome Team

1. The administration recommends the approval of the following GJCTC Welcome Team Member, at the rate of \$11.05/hr. Pending required clearances.
 - a. Mr. Richard Maser
838 Olim Street
Johnstown PA 15904

U. Grow Your Own

1. Career Foundation
 - a. The administration recommends the approval of Mr. Joel Yoder, Secondary Collision Instructor, as the 2023-2024 Career Foundation Guru, at the extracurricular rate of \$1,500.
2. CTSO
 - a. The administration recommends the approval of Mr. Patrick Wallet, Secondary Micro Certification Specialist, as the 2023-2024 CTSO Guru, at the extracurricular rate of \$1,500.
3. Secondary Graduation
 - a. The administration recommends the approval of Mrs. Shelby Kieta, Confidential Recording Secretary, as the 2023-2024 Secondary Graduation Guru, at the extracurricular rate of \$1,500.
4. Adult Graduation
 - a. The administration recommends the approval of Mrs. Fran Kazmierczyk, Adult Education Career Coach, as the 2023-2024 Adult Graduation Guru, at the extracurricular rate of \$1,500.
5. Mentorship
 - a. The administration recommends the approval of Mr. Zackery Buchholz, Secondary Culinary Instructor, as the 2023-2024 Mentorship Guru, at the extracurricular rate of \$1,500.
6. Occupational Advisory Committee
 - a. The administration recommends the approval of Mr. Scott Thomas, Secondary Construction Instructor, as the 2023-2024 Occupational Advisory Committee Guru, at the extracurricular rate of \$1,500.

V. 2023 Transit-350 Passenger Van

1. The administration recommends the approval of the proposed quote from Laurel Auto Group for a 2023 Transit- 350 Passenger Van, Costar 026-021, for the price of \$59,995. This will be paid from designated funds from auction proceeds.

W. Deletion to the Occupational Advisory Committee for Graphic Digital Design

1. Carianne DeAngelo Senior Graphic Designer CTC

X. Other Items Relating to Education and Personnel

4) ITEMS RELATING TO BUDGET AND FINANCE

A. Approval of 2023-2024 Tuition Students (Neon Green Handout)

1. The administration recommends the approval of the following students from non-participating school districts, to attend GJCTC as tuition students for the 2023-2024 school year at the established tuition student rate of \$12,428.82 per student per year.

B. Other Items Relating to Budget and Finance

5) ITEMS RELATING TO BUILDING AND GROUNDS

A. Building and Grounds Committee Meeting Minutes from August 10, 2022 (Orange Handout)

1. Approval is requested for the minutes resulting from the August 9, 2023, Building and Grounds Committee Meeting.

B. Marquee Sign Lettering

1. Discussion

C. Use of Facilities Requests

1. The administration recommends the approval of the following Use of Facility Requests:

a. Name of Organization:	Soccer Shots
Type of Organization:	Sports
Facility Requested:	Outside–Field/Cafeteria
Dates Requested:	Wednesdays/Thursdays
	January 7, 2024 – October 26, 2024
Times:	5:30 p.m. – 7:30 p.m.
Fee to be charged:	\$528.00

D. Other Items Relating to Building and Grounds

6) ITEMS RELATING TO STUDENT ACTIVITIES

A. SKILLSUSA Co-Advisors

1. The administration recommends the approval of Mrs. Lisha Knapp, Secondary Culinary Instructor, and Mr. Joel Yoder, Secondary Collision Repair Instructor, as the 2022-2023 SKILLSUSA Co-Advisors, at the supplemental contract rate of \$1,050 each.

B. ProStart Co-Advisors

1. The administration recommends the approval of Ms. Lisha Knapp, Secondary Culinary Arts Instructor, and Mr. Zackery Buchholz, Secondary Culinary Arts Instructor, as the 2023-2024 ProStart Co-Advisors, at the supplemental contract rate of \$1,050 each.

C. National Technical Honor Society Co-Advisors

1. The administration recommends the approval of Ms. Lisha Knapp, Secondary Culinary Arts Instructor, and Jenn Wyant, Secondary Poly Tech Instructor, as the 2023-2024 National Technical Honor Society Co-Advisors, at the supplemental contract rate of \$1,050 each.

D. Motorsport Club

1. The administration recommends the approval of Mr. Pat Wallet, Micro Certification Specialist, and Mr. Corey Leahey, Secondary Auto Technology Instructor, as the 2023-2024 Motorsport Club Advisors, at the supplemental contract rate of \$1,050 each.

E. Spartan Pride

1. The administration recommends the approval of Mr. Scott Thomas, Secondary Construction Instructor, and Mr. Denver Shaffer, Secondary Welding Instructor, As the 2023-2024 Spartan Pride Club Advisors, they will split the supplemental contract rate of 1050 each.

F. Clay Target Club Advisors

1. The administration recommends the approval of Mr. John Augustine, Mr. Scott Pritts, Mr. Pat Wallet, and Mr. Michael Williamson as the 2023-2024 volunteer GJCTC Clay Target Club advisors.
2. It is requested that GJCTC sponsor safety training and Scholastic Shooting Sports dues.

7) OTHER BUSINESS

8) ADJOURNMENT