

Greater Johnstown Career and Technology Center

Highlights

September 26, 2023, Regular Meeting

1. Minutes approved from August 9, 2023 Regular Meeting.
2. Treasurer's Report, and Payment of Bills approved.
3. **Correspondence:** Received a "Thank you" for the memorable donation to the Beaverdale Public Library in memory of Mr. Ed Hudak.
4. **Items for Information only:** None
5. **Approved the Committee of the Whole Agenda, as follows:**

A.) ITEMS RELATING TO EDUCATION & PERSONAL

A. Enrollment

1. 626 secondary students as of September 25, 2023.

B. Policy Manual Updates – First Reading

1. The administration presented, for the first reading, the following policy manual updates:
 - a. Policy 830 Security of Computerized Personal Information/Breach Notification.

C. Conference Requests

1. The administration recommends the approval of the following conference requests:
 - a. Conference: PACTA
Employee: Matthew Zern
 - b. Conference: Strategies: Educational Excellence for HCP & Educators
Employee: Carissa Penatzer

D. Granting of Professional Contract

1. Approved the following secondary instructors, having met the requirements to receive tenure, be granted a Professional Contract, effective with the 2023-2024 school year.
 - a. Corey Leahey, Secondary Automotive Technology Instructor
 - b. Denver Shaffer, Secondary Welding Instructor
 - c. Scott Thomas, Secondary Construction Technology Instructor

E. LPN Program Review

1. Approved the curtailment of the Monroeville LPN Program upon Indiana County Technology Center's acceptance of the program. Effective upon the completion of the October 2023 program.

F. Dual Enrollment

1. Approved the dual enrollment with GJCTC Adult Programs.

G. GJCTC Substitute Instructors

1. Retroactively approved of the following substitute instructors/aides for the 2023-2024 school year.
 - a. Mrs. Mary Christ
 - b. Mrs. Debbie Paul
 - c. Mr. Richard Maser
 - d. Ms. Kimberly Hart

H. Ignite Education Solutions Substitute Teacher Agreement

1. Approved the Ignite Educations Solutions Substitute Teacher Agreement for the 2023-2024 school year.

I. Alternative Community Resource Program

1. Approved of the Alternative Community Resource Program with ACRP.

J. Bid Authorization

1. Approved of the following items:
 - a. Tenstar- Simulator with Motion Base

K. Employee Resignation

1. Retroactively approved the Director's acceptance of the email resignation of Ms. Tara Kozlick, Secondary Cosmetology Instructor.

L. Cosmetology Instructor

1. Reviewed current vacancies.

M. Cosmetology Instructional Aide

1. Reviewed current vacancies.

N. Cosmetology Substitute Instructor

1. Approved Mrs. Melony Gaudlip as an Adult and Secondary Cosmetology Substitute Instructor for the 2023-2024 school year.

O. Custodian

1. Reviewed current vacancies.

P. Health Assistant Instructor

1. Approved Mrs. Kelly Abel for the position of Health Assistant Instructor.

Q. Health Assistant Aide

1. Reviewed current vacancies.

R. Part-Time Secretary

1. Approved Ms. Kimberly Hart for the position of Part-time Secretary.

S. Special Education Aide

1. Approved Mr. David Worst for the position of Special Education Aide.

T. Welcome Team

1. Approval of Mr. Richard Maser for the position of GJCTC Welcome Team Member.

U. Grow Your Own

1. Career Foundation Guru
 - a. Approved Mr. Joel Yoder, Secondary Collision Instructor, as the 2023-2024 Career Foundation Guru.
2. CTSO Guru
 - a. Approved Mr. Patrick Wallet, Secondary Micro Certification Specialist, as the 2023-2024 CTSO Guru.
3. Secondary Graduation Guru
 - a. Approved Mrs. Shelby Kieta, Confidential Recording Secretary, as the 2023-2024 Secondary Graduation Guru.
4. Adult Graduation Guru
 - a. Approved Mrs. Fran Kazmierczyk, Adult Education Career Coach, as the 2023-2024 Adult Graduation Guru.
5. Mentorship Guru
 - a. Approved Mr. Zackery Buchholz, Secondary Culinary Instructor, as the 2023-2024 Mentorship Guru.
6. Occupational Advisory Committee Guru
 - a. Approved Mr. Scott Thomas, Secondary Construction Instructor, as the 2023-2024 Occupational Advisory Committee Guru.

V. 2023 Transit-350 Passenger Van

1. Approved the proposed quote from Laurel Auto Group for a 2023 Transit- 350 Passenger Van.

W. Deletion to the Occupational Advisory Committee for Graphic Digital Design

1. Approved of the deletion of the following OAC members:
 - a. Carianne DeAngelo Senior Graphic Designer CTC

X. Other Items Relating to Education and Personnel

B.) ITEMS RELATING TO BUDGET AND FINANCE

A. Approval of 2023-2024 Tuition Students

1. Approved the following students from non-participating school districts, to attend GJCTC as tuition students for the 2023-2024 school year.

B. Other Items Relating to Budget and Finance

C.) ITEMS RELATING TO BUILDING AND GROUNDS

A. Building and Grounds Committee Meeting Minutes from August 9, 2023 (Orange Handout)

1. Approved the minutes resulting from the August 9, 2023, Building and Grounds Committee Meeting.

B. Marquee Sign Lettering

1. Approved the final design of the marquee sign lettering.

C. Use of Facilities Requests

1. Approved of the following Use of Facility Requests:
 - a. Name of Organization: Soccer Shots

D. Other Items Relating to Building and Grounds

D.) ITEMS RELATING TO STUDENT ACTIVITIES

C. SKILLSUSA Co-Advisors

1. Approved Mrs. Lisha Knapp, Secondary Culinary Instructor, and Mr. Joel Yoder, Secondary Collision Repair Instructor, as the 2023-2024 SKILLSUSA Co-Advisors.

D. ProStart Co-Advisors

1. Approved Mrs. Lisha Knapp, Secondary Culinary Arts Instructor, and Mr. Zackery Buchholz, Secondary Culinary Arts Instructor, as the 2023-2024 ProStart Co-Advisors.

E. National Technical Honor Society Co-Advisors

1. Approved Mrs. Lisha Knapp, Secondary Culinary Arts Instructor, and Jenn Wyant, Secondary Poly Tech Instructor, as the 2023-2024 National Technical Honor Society Co-Advisors.

F. Motorsport Club

1. Approved Mr. Pat Wallet, Micro Certification Specialist, and Mr. Corey Leahey, Secondary Auto Technology Instructor, as the 2023-2024 Motorsport Club Advisors.

G. Spartan Pride

1. Approved Mr. Scott Thomas, Secondary Construction Instructor, and Mr. Denver Shaffer, Secondary Welding Instructor, As the 2023-2024 Spartan Pride Club Advisors.

H. Clay Target Club Advisors

1. Approved Mr. John Augustine, Mr. Scott Pritts, Mr. Pat Wallet, and Mr. Michael Williamson as the 2023-2024 volunteer GJCTC Clay Target Club advisors.
2. GJCTC will sponsor safety training and Scholastic Shooting Sports dues.

E.) OTHER BUSINESS

6. **Mr. Randy Roxby, Supervisor of Building and Grounds**, Notified the J.O.C of the following updates:
 1. Elevator repairs were completed, and purchased emergency escape stair lifts, they are in the building and operational.
 2. The new floor scrubber is up and running on the first floor.
 3. JLG Sky lift is used for training and building maintenance was in need of larger repairs which were completed along with the annual inspection.
 4. The new Oxy-acetylene manifold system is up and running for the 3 Welding Shops.
 5. The 3-year Asbestos inspection is finalized and up to date / Allegheny Mountain Research.
7. **Mrs. Amanda Harrington, Assistant Administrator of Program Operations**, presented the attached High School Report.
8. **Mrs. Tricia Rummel, Supervisor of Adult Education**, presented the attached Adult Education Report.
9. **Mr. John S. Augustine II, Administrative Director**, presented the attached Director's Report.
10. **Mr. Arnold Nadonley, Chief School Administrator**, Notified the J.O.C that last month's PAC meeting was canceled due to an abundance of conferences scheduled between the super attendants. Mr. Nadonley also noted that Mr. Repak is working hard on familiarizing himself with the Health Consortium bylaws. Mr. Nadonley wanted to thank GJCTC's Secondary Instructors for the wonderful meal that was provided to his family while they mourned the loss of his beloved mother.
11. **Mr. Ronald Repak, Solicitor**, Notified the J.O.C. that the Health Consortium Subcommittee is working very hard to update the by-laws.

12. **Mr. Galen George, J.O.C. Chairperson**, Notified the J.O.C. to keep thinking big ideas and to keep the momentum running. He extended a “thank you” to Ten, Mr. Roxby, and Mr. Augustine for the great work managing the building project on a daily basis. Mr. George also noted it might be worth having a Safety Consult do a walkthrough of the building and give their ideas on any improvements that could be made going forward.
13. **The October Regular Meeting is scheduled for Tuesday, October 24, 2023, immediately following the Committee of the Whole Meeting at 6:30 p.m.**

There will be a Reenergizing Meeting at 5:30 p.m.



Greater Johnstown Career and Technology Center

September 26, 2023
Volume 1, Issue 1

Principal's Report

STUDENTS OF THE MONTH

Every month, GJCTC teachers are tasked with selecting a student of the month. The criteria for student of the month is a good work ethic, good attendance, and being a valuable team member in the classroom. The following students have met these requirements. Congratulations, students!

Auto Technology – Hayven Torquato (Westmont)
Bio Technology – Ashlee McMunn (Richland)
Collision Repair – Kaden Theys (Forest Hills)
Construction Technology – Devin Petrunak (Windber)
Cosmetology – Destini Smith (Windber)
Culinary Arts – Donovan Thompson (Richland)
Diesel Mechanics – Johnny Potter (Forest Hills)
Early Childhood – Haley Hoover (Richland)
Graphic Design – Cassandra Detwiler (Forest Hills)
Health Assistant – Autumn Plummer (Forest Hills)
Welding – Aiden Grajeda (Conemaugh Township)
Machine Tool – Dante Henry (Richland)
Poly-Technical – Christopher Holdsworth (Forest Hills)
Sports Medicine – Sophia Cannonie (Richland)
Welding – Aiden Grajeda (Conemaugh Township)

COOPERATIVE EDUCATION

- 4 students currently out on co-op
- 4 more students starting next week

IMPORTANT UPCOMING INFORMATION

- OAC Meeting - September 26, 2023
- Teacher In-Service - October 9, 2023
- Parent Open House - October 24, 2023
- NOCTI Pre-Test/ OSHA-10
- SP2 (Safety)

Building Renovation Project

Construction students are helping finish some of the interior renovation projects.
(photos below)





Adult Education Report

September 26, 2023

Program News: On September 19th, the HVAC class traveled to the Altoona APR Supply Co. for Fujitsu's ETSD class. This class provided students with mostly hands-on learning of in-depth electrical troubleshooting for Fujitsu brand equipment. This class is only offered in 2 total certified classrooms, one being Altoona and the other in South Carolina. There were also other contractors in attendance as well.



PN Approval: The Practical Nursing program has been granted Full Approval status based on the 2021-2022 annual report that the Program Coordinator submitted.

PN Graduation: PN graduation was held on Aug. 17 for the Johnstown program.



Career Fair Season: GJCTC will be participating in the following:

September Recruiting Events

September 13: Career Link Resource Fair, held at the Cambria County Library

- A pop-up event aimed to assist individuals in finding new or improved employment opportunities or training.

September 19: Cambria County Career Fair, held at Penn Highlands Community College

- 21st annual Cambria County College Fair, attended by approximately 700 juniors and seniors from Cambria and Somerset Counties.

Future Events:

October 6: Manufacturing Day, to be held at JLG Industries, Inc.

October 10: Bedford Career Fair, to be held at Omni Bedford Springs Resort

November 2: Somerset County College and Technical Fair, to be held at Somerset County Technical Center

DIRECTOR'S REPORT



GJCTC Volume 18, Issue 2

September 26, 2023

2023-2024 Goals

Mission

Ensure Student Success

Vision

Positively impacting an ever-changing workforce.

Goal to Reimage: compensation, healthcare, hiring practices, program offerings for the future workforce, delivery of programs, location of programs, 92 acres development, staffing, enrollment, etc.

Identify your top priority for the next 3 years:

-

Identify two priorities to be addressed with in the next 5 years:

-

-

Brainstorm 3 ideas you would like to see GJCTC accomplish in the next 10 years:

-

-

-

Point of Interest:

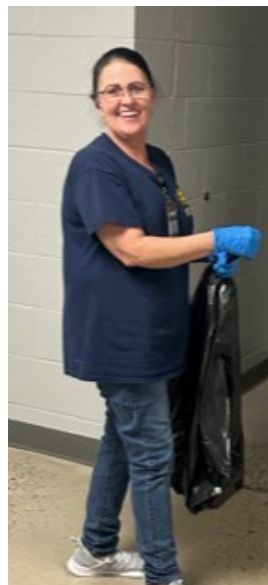
School Safety

Overview: GJCTC now provides one primary entrance with a Welcome Center to greet guests. There are 19 cameras in strategic locations inside and outside the building. We have installed interior locked doors to isolate tenants where applicable. Stop the Prop reminders have been placed on exterior doors. The entire facility has been rekeyed to ensure access is monitored and controlled. We are also providing an enclosed, recorded delivery center.

Upcoming events:

10-24-23 GJCTC
Re-energizing Event 5:30

10-24-24 JOC meeting



Staff spotlight: Sarah Rush

Sarah has been a member of our custodial team for 11.5 years. She takes pride in her work and spearheads the care of our restrooms. GJCTC is lucky to have her.