

Greater Johnstown Career and Technology Center

Highlights

September 28, 2021 Regular Meeting

1. Minutes approved from August 11, 2021 Regular Meeting.
2. Treasurer's Report and Payment of Bills approved.
3. Correspondence:
 - A. Soccer Shots Laurel Highlands – Letter of thanks.
4. Items for Information only: None
5. Approved the Committee of the Whole Agenda, as follows:
 - A. ITEMS RELATING TO EDUCATION AND PERSONNEL
 1. Approved the first reading of the Policy Manual updates to Policies 006, 218.1, 218.2, 236.1, 247, 249, 800.1, 805, and 903 and any corresponding policy attachments.
 2. Accepted the resignation of Mrs. Jessica Baus, LPN Instructor – Monroeville Campus, retroactive to Friday, September 10, 2021.
 3. Ratified the director's acceptance of the rescinded offer of employment for the position of Adult Cosmetology Substitute Instructor, by Ms. Danielle Lloyd.
 4. Approved granting a Professional Contract, effective with the 2021-2022 school year, to Mr. Zackery Buchholz, Secondary Culinary Arts Instructor.
 5. Approved the hiring of Mrs. Shelby Kieta, for the position of High School Secretary, retroactive to Monday, September 27, 2021.
 6. Approved the hiring of Mr. Michael Fronheiser, for the position of Custodial Crew Leader, retroactive to Tuesday, September 7, 2021.
 7. Approved the hiring of the following secondary aides, for the 2021-2022 school year and approved a new starting hourly wage for GJCTC aides:
 - a. Ms. Christina Bailey, retroactive to Monday, September 20, 2021.
 - b. Mr. Aaron Oldham, retroactive to Tuesday, September 21, 2021.
 - c. Mr. Peter Fedash, retroactive to Monday, September 27, 2021.
 8. Retroactively approved the following substitute instructors, for the 2021-2022 school year:
 - a. Mr. William Ackerman
 - b. Mr. James Carr
 - c. Mrs. Heather Crowell

- d. Mr. Peter Fedash
 - e. Mrs. Cheryl Fisher
 - f. Mr. Jerry Hershberger
 - g. Mr. Curtis Morris
 - h. Mrs. Debbie Paul
 - i. Mrs. Stephanie Johns
 - j. Mrs. Shelby Kieta
 - k. Ms. Christina Bailey
 - l. Mr. Aaron Oldham
9. Approved the hiring of Mr. Collier Colton Kralik, for the position of part-time custodian, effective TBA.
 10. Approved Ms. Jaquelin M. Knapp, as a member of the Local Advisory Committee.
 11. Approved the following Occupational Advisory Committee Members:
 - a. Construction Technology:
 - i. Neil Diamond, Leading Edge Supply and Design, Owner
 - b. Sports Medicine:
 - i. Chloe Devett, Athletic Trainer, WASD
 - ii. Della Gens, RN, Retired
 - iii. Stacey Holsopple, PTA, Vantage Physical Therapy
 - iv. John Jordan, EMS Director, UPMC Somerset Hospital
 - v. Tracie Knaze, ATC, Athletic Trainer, FHSD
 - vi. Jenilee Lasure, Select Rehabilitation
 - vii. Linda Meyers, ATC, Retired
 - viii. Emery Mock, ATC, PA-C, Western PA Physical Therapy
 - ix. Chris Verbano, Athletic Trainer, GJSD
 12. Approved the low bid submission by Allegheny Educational Systems, Inc., for the purchase of an Amatrol Learning System and IConnect refrigeration trainer, paid by the CARES Grant.
 13. Discussed the Adult Education HEERF CARES Act Bidding Request.
 14. Approved the Participating School Agreements with the Google Career Certificates Program.

B. ITEMS RELATING TO BUDGET AND FINANCE

1. Updated the board on the status of the Mail Ballot Resolutions – Addition of the Articles of Agreement - Section titled “Major Building Improvements.”
 - a. Mail Ballot Resolutions – Addition of the Articles of Agreement – Section titled “Major Building Improvements” was adopted with 56 affirmative votes from 7 districts.
2. Notification was received from the Pennsylvania Department of Labor and Industry, Bureau of Financial Management. A review of the Single Audit Report for GJCTC for the year ended June 30, 2019 with respect to internal controls, management notes, schedule of expenditures, and auditor findings was conducted. The audit report contained no findings and/or deficiencies in the programmatic and financial systems of the Trade Adjustment Assistance (TAA) programs operated by our agency.

3. Approved 2 students, from non-participating school districts, to attend GJCTC as tuition students for the 2021-2022 school year at the established tuition student rate of \$12,144.43 per student per year.

C. ITEMS RELATING TO BUILDING AND GROUNDS

1. Approved the administrations request for the administrative director to have the authority to approve Use of Facility Requests prior to JOC final approval.
2. Approved the following use of facility requests:
 - a. Creative Weekend Catering, September 29, 2021 (Retroactive) and October 9, 2021 (*Addendum Item*).
 - b. Outstanding Young Women, Dress Rehearsals February 27, 2022, March 6, 13, 20, and 27, 2022, April 5 and 7, 2022, Program April 9, 2022.
 - c. Penn Highlands Community College, 2-day/week lab rental, September 15, 2021 – December 9, 2021.
3. Approved the minutes resulting from the August 11, 2021 Building and Grounds Committee Meeting.
4. Discussed the ESCO contract. The solicitor reviewed and the Administrator signed the Letter of Intent. The Solicitor reviewed the Energy Service Contract and the contract was approved. Approval was given to the pre-authorization of two projects due to Covid supply line interruptions.
5. Discussed the ESSER Grant that GJCTC received and approved using the funds to help with the building project.

D. ITEMS RELATING TO STUDENT ACTIVITIES

1. Approved Mrs. Pam Smiach and Mr. Joel Yoder as the 2021-2022 SKILLSUSA Co-Advisors.
2. Approved Ms. Lisha Knapp and Mr. Zackery Buchholz as the 2021-2022 ProStart Co-Advisors.
3. Approved Ms. Lisha Knapp and Mr. Zackery Buchholz as the 2021-2022 National Technical Honor Society Co-Advisors.
4. Approved Mr. Pat Wallet as the 2021-2022 Star Program Advisor.
5. Approved Mr. John Augustine, Dr. Jason Hicks, Mr. Scott Pritts, Mr. Paul Tresnicky and Mr. Pat Wallet as the 2021-2022 volunteer GJCTC Clay Target Club advisors and approved GJCTC to sponsor safety training and Scholastic Shooting Sports dues.

E. OTHER BUSINESS – None

6. **Mr. Randy Roxby, Supervisor of Building and Grounds**, updated the Board on the highlights from September as related to Building and Grounds. Items discussed included the HVAC system which was prepared for the start of the school year. The HVAC and Culinary classrooms, Room D206, the SkillsUSA Room and the IU8 Conference Room were updated. The Safety Committee met. Custodial staff trainings have continued. Preparations are being made to get the school ready for the winter months. Additionally, TEN has continued their studies of the school.

7. **Dr. Jason Hicks, Assistant Administrator of Secondary Education**, presented the attached High School Report.
8. **Mrs. Tricia Rummel, Supervisor of Adult Education**, was not in attendance, Mr. John S. Augustine II, presented the attached Adult Education Report.
9. **Mr. John S. Augustine II, Administrative Director**, presented the attached Director's Report.
10. **Mr. Thomas Kakabar, Chief School Administrator**, shared the highlights from the September PAC meeting, noting that the meeting had 100% attendance of PAC members. The PAC discussed the ongoing Covid pandemic and the recent mask mandates imposed by the governor. Currently all sending schools are requiring a doctor's excuse for mask exemptions. Additionally, Mr. Kakabar shared that the current GJCTC enrollment is the highest enrollment seen at GJCTC during his years as a Superintendent. Lastly, he stated that the PAC members agree that as part of the ESCO project, an aesthetic project needs to be included, such as the floors.
11. **Mr. Gary Costlow, Solicitor**, stated he will work with administration to keep the ESCO project on track.
12. **Mr. Alan Tresnicky, J.O.C. Chairperson**, stated that the September JOC meeting was his next to last meeting and he remains amazed at the transformations in this school. Mr. Tresnicky offered thanks to the JOC members for their time and cooperation and requests that anyone who would like to become a member of the Building and Grounds Committee and be involved in the ESCO Project, please speak to Mr. George, the Building and Grounds Chairperson.
13. **The October Regular Meeting is scheduled for Tuesday, October 26, 2021, immediately following the Committee of the Whole Meeting at 6:30 p.m.**

There will be a Budget and Finance Committee Meeting at 5:30 p.m.

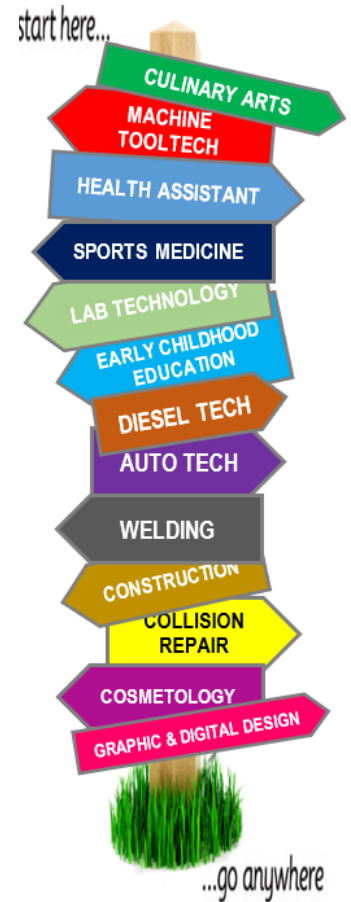


High School Report

STUDENTS OF THE MONTH

Every month the teachers are tasked with picking a student of the month. The criteria for student of the month is good work ethic, good attendance, a valuable team member to the work and classroom environment. The following students have received student of the month.

Auto Technology – Ryan Klann (C. Township)
Lab Technology – Lili Toth (Richland)
Collision Repair – Joshua Mathis (Intergenerational)
Construction Technology – Noah Luprek (C. Township)
Cosmetology – Morgyn Bestvina (C. Township)
Culinary Arts – Josiah Whatley (Richland)
Diesel Mechanics – Gaven Blough (Forest Hills)
Early Childhood – Ivy Maris (Windber)
Graphic Design – Kyra Allison (Windber)
Health Assistant – Miranda Shaffer (C. Township)
Welding – Cody Jarvie (Forest Hills)
Machine Tool – Brody Adams (Windber)
Poly-Technical – Orion Clarke (Westmont)
Sports Medicine - Cecilia Bean (Windber)



Cooperative Education

- Students are being currently placed!



Auto-Technology Laboratory

Sports Medicine

- Monthly GJCTC visit



Motor Teardown/Rebuild



Adult Education Report

September 28, 2021

Fall Programs-started in August:

Cosmetology
Electrical Technology
Welding
Collision Repair (IG)

Practical Nursing JT
HVAC
Auto Technology (IG)

Program Graduations:

Welding: Aug. 4, 2021
Electrical Technology: Aug. 4, 2021
Practical Nursing: Aug. 20, 2021

AMPED Internships:

Students in the AMPED program began their internships on September 20th. Students complete a 200-hour paid internship at a local company after going through an interview and selection process. The participating companies are: JWFI, MCS, Rockwood Manufacturing, Master Machine, and J&J Truck Bodies.

HVAC Student Industry Tour:

On Sept. 22 the adult ed HVAC class took a tour of the Galliker's milk plant in Richland. Students had the opportunity to see the ice cream storage freezer (kept at -20 degrees) and the massive compressors used to maintain the temperature and keep the floor from freezing as well as the milk and iced tea warehouse which also use sophisticated compressors. The tanks where pasteurization occur were also part of the tour as well as free samples of Galliker's products. The tour allows our students to gain an understanding of the real-life application of what they are learning in class.



DIRECTOR'S REPORT



GJCTC Volume 16, Issue 2

September 28, 2021

2021-2022 Goals

Mission

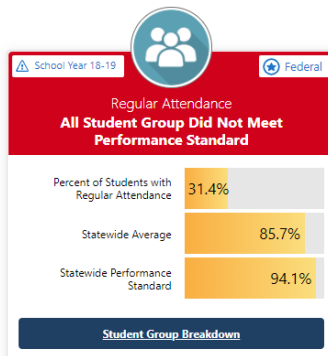
Ensure Student Success

Vision

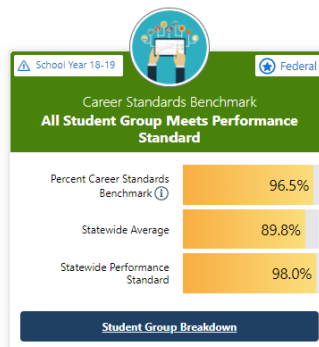
Our graduates, through knowledge and experience, will contribute to the success of an ever-changing workforce.

PA Future Ready Index Report released September 2021

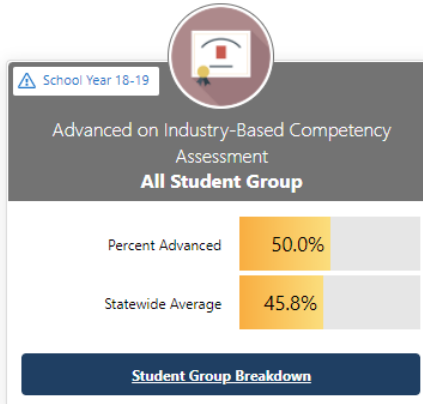
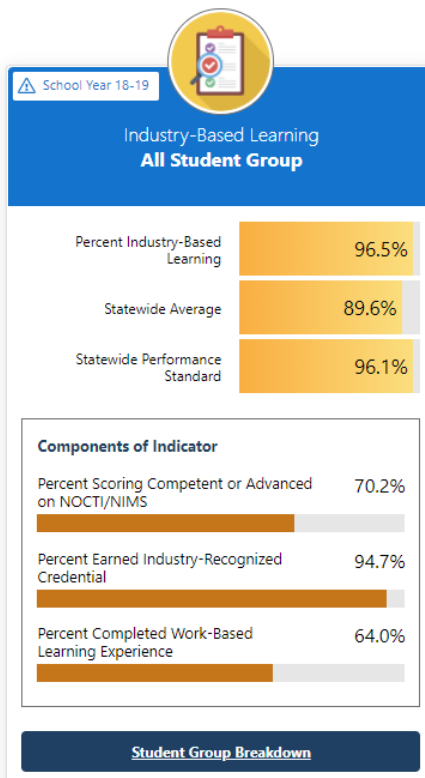
Regular Attendance ⓘ



Career Standards Benchmark ⓘ



Industry-Based Learning ⓘ



I am proud of GJCTC for exceeding the Statewide Performance Standards for Industry Based Learning and Competency Assessment. Our students also exceeded the Statewide Average for Career Standards. I am working with the IU to determine why our attendance numbers are reported as they are. Internally we know we are reviewing our attendance codes.

Points of Interest:

Our outdoor learning labs, AKA hoop barns, are all up and in operation. Together they are providing a total 6,950 sq ft of outdoors instructional area.



Upcoming events:

- 10-6-21 OAC meeting via Zoom 5:30
- 10-26-21 Budget and Finance 5:30
- 10-26-21 JOC meeting 6:30

COVID Corner:

- Our highest per day count sits at 6 +.
- Current + case count is at 4+. 2 HS & 2 Adult.