

# GREATER JOHNSTOWN CAREER AND TECHNOLOGY CENTER

## October JOINT OPERATING COMMITTEE OF THE WHOLE MEETING AGENDA October 25, 2022

### 1) CALL TO ORDER

### 2) EXECUTIVE SESSION FOR PERSONNEL/LEGAL MATTERS

### 3) ITEMS RELATING TO EDUCATION AND PERSONNEL

#### A. Policy Manual Updates – Second Reading (Handout unchanged from September Meeting)

1. The administration presents, for the second reading approval, the following policy manual updates:
  - a. Policy 218 Student Discipline
  - b. Policy 220 Student Expression/Dissemination of Materials and Attachment
  - c. Policy 227 Controlled Substances/Paraphernalia
  - d. Policy 236.1 Threat Assessment
  - e. Policy 237 Electronic Devices
  - f. Policy 805 - Emergency Preparedness and Response
  - g. Policy 913 Non-school Organizations/Groups/Individuals

#### B. Conference/Meeting Requests

1. The administration recommends the approval of the following Conference/Meeting Attendance Requests:
  - a. **Conference:** **SkillsUSA Fall Leadership Conference**  
**Employees:** Nanette M. Anslinger, SkillsUSA Co-Advisor  
Joel Yoder, SkillsUSA Co-Advisor  
**Dates:** October 26–28, 2022  
**Location:** Seven Springs Mountain Resort  
**Cost:** \$1,170.36 (Advisor hotel fees to be paid from the General Budget)
  - b. **Conference:** **Strategies: Educational Excellence for NCP & Educators**  
**Employees:** Carissa Penatzer, Health Assistant Instructor  
Mary Beth Smith, Health Assistant Instructor  
**Dates:** November 3–November 4, 2022  
**Location:** State College, PA  
**Cost:** \$1,164.00
  - c. **Conference:** **PA Association Practical Nursing Administrators**  
**Employees:** Michael Rietscha, DNP, LPN Coordinator  
**Dates:** November 17–18, 2022  
**Location:** State College, PA  
**Cost:** \$259 plus rental car
  - d. **Conference:** **Northern Westmoreland CTC Program Evaluation**  
**Employees:** John S. Augustine II, Administrative Director  
**Dates:** December 7–December 9, 2022  
**Location:** New Kensington, PA  
**Cost:** \$0 (All costs will be covered by PDE)

#### C. LPN Program Review

1. TBA

#### D. Cosmetology

1. Discussion



**J. Superintendent of Record**

1. TBA

**K. Other Items Relating to Education and Personnel**

**4) ITEMS RELATING TO BUDGET AND FINANCE**

**A. Single Audit Report**

1. FYI – Notification was received from the Pennsylvania Department of Labor and Industry, Bureau of Financial Management. A review of the Single Audit Report for GJCTC for the year ended June 30, 2020 with respect to internal controls, management notes, schedule of expenditures, and auditor findings was conducted. The audit report contained one finding which was corrected, therefore, no further action is necessary.

**B. Fiscal Year Audit Report Ending June 30, 2021**

1. It is being recommended that the fiscal year ending June 30, 2021 Audit Report from Barnes Saly & Company P.C., Certified Public Accountants & Consultants, be accepted.
  - a. Summary of Auditor’s Results:
    - i. Type of report the auditor issued on whether the financial statements audited were prepared in accordance with GAAP: Unmodified
  - b. There were no findings in the current year that are required to be reported under Government Auditing standards.
  - c. The one finding from the Fiscal Year Audit Report Ending June 30, 2020 was resolved and not repeated in the year ending June 30, 2021.

**C. Business Office Contracted Support Recommendation**

1. The administration recommends the Business Office Contracted Support contract with Wessel & Company Accountants & Advisors.
  - a. \$6,000/month for six (6) months

**D. Other Items Relating to Budget and Finance**

**5) ITEMS RELATING TO BUILDING AND GROUNDS**

**A. Use of Facility Request**

1. The administration recommends the approval of the following Use of Facility Request:
  - a. **Name of Organization:** Soccer Shots
  - Purpose: Sports-Recreation
  - Dates Requested: Winter Session – 16 Days, January 8 – March 3, 2023, Wednesdays/Thursdays
  - Facility Requested: Outside - Field/Inside – E211
  - Cost: 16-day sessions - \$320.00

**B. Building and Grounds Committee Meeting Minutes from September 27, 2022 (Light Blue Handout)**

1. Approval is requested for the minutes resulting from the September 27, 2022 Building and Grounds Committee Meeting.

**C. Settlement Agreement and Release with TEN**

1. Retroactive approval is requested for the Settlement Agreement with TEN, effective Thursday, October, 6, 2022.

**D. Building Project and Solar Update**

1. Discussion and solar recommendation to be made at meeting.



The Attorney-Client Fee Contract shall provide for a Contingent Fee of Twenty-Five Percent (25%) of any recovery. Expenses needed to fund the litigation shall be advanced by Frantz Law Group, APLC, and deducted from any recovery. The District shall not be responsible for any fee or cost reimbursement in the event that there is no recovery in the action.

The School Board President and/or District Superintendent are authorized to sign the Attorney-Client Fee Contract.

## **8) ADJOURNMENT**