

Greater Johnstown Career and Technology Center

Highlights

October 24, 2023 Regular Meeting

1. Minutes approved from September 26, 2023 Regular Meeting.
2. Treasurer's Report and Payment of Bills approved.
3. Correspondence
4. Items for Information Only – None
5. Approved the Committee of the Whole Agenda, as follows:
 - A. ITEMS RELATING TO EDUCATION AND PERSONNEL:
 1. **Secondary Enrollment Report** (White Handout)
 - a. There are 610 secondary education students enrolled as of October 24, 2023.
 2. **Policy Manual Updates – Second Reading** (Handout unchanged from September Meeting)
 - a. Approved based on the second reading of the following policy manual updates:
 - 1) Policy 830 Security of Computerized Personal Information/Breach Notification.
 3. **Conference/Meeting Requests**
 - a. approved the following Conference/Meeting Attendance Requests:

a. Conference:	SkillsUSA Fall Leadership Conference
Employees:	Lisha Knapp, SkillsUSA Co-Advisor Joel Yoder, SkillsUSA Co-Advisor
 4. **Adult Education Substitute Instructors**
 - a. Approval of the following as Adult Substitute Instructors for the 2023-2024 school year.
 - 1) Mary Christ
 - 2) Walter Christ
 5. **Cosmetology Instructors**
 - a. Retroactively approved the hiring of the following Cosmetology Instructors.
 - 1) Rachel Eiszler
 - 2) Darius Kovacina
 6. **Cosmetology Instructional Aide**
 - a. retroactively approved of the hiring of Angel Widmann as a Cosmetology Instructional Aide for the 2023-2024 school year.

7. Cosmetology Instructional Aide

- a. Approved the hiring of Ms. Dawn Williams as Cosmetology Instructional Aide for the 2023-2024 school year.

8. Welding Instructional Aide

- a. Approved the hiring of Mr. Kerry Farrior as the new Welding Instructional Aide for the 2023-2024 school year.

9. Monroeville Practical Nursing Instructors

- a. The administration recommends the approval of the involuntary furlough of the following Monroeville Practical Nursing Instructors.
 - 1) Amanda Borish
 - 2) Joyce Miketic

10. Change in Employment Status

- a. Approved the change in employment status for the following employees from active employees to inactive employees:
 - 1) Jane Dansevich
 - 2) Nancy Ehrman
 - 3) Molly McCullough
 - 4) Melissa Clawson-Rietscha
 - 5) Denise Colbert
 - 6) Susan Hannak
 - 7) William Ackman
 - 8) Michael Farabaugh

11. Johnstown Adult Welding Instructor

- a. Approved the involuntary furlough of Mr. Jason Glessner, Adult Welding Instructor.

12. Mentors

- a. Approved the following mentors for the 2023-2024 school year.
 - 1) Carissa Penatzer, Secondary Health Assistant Instructor, to mentor Kelly Abel, a newly hired Health Assistant Instructor.
 - 2) Zackery Buchholz, Secondary Culinary Instructor, to mentor Darius Kovacina and Rachel Eiszler, both Secondary Cosmetology Instructors.

13. Additions/and Deletions to the Occupational Advisory Committee

- a. Approved the following additions/deletions to GJCTC's Occupational Advisory Committee.
 - 1) Diesel Technology Addition:
 - i. Allen Petak Field Technician, Cleveland Brothers Equipment
 - 2) Early Childhood Education Addition:
 - i. Kelsey Shaw Education Manager, Tableland Services
 - 3) Early Childhood Education Deletions:
 - i. Leslie Miller Education Manager, CAPFSC

14. Other Items Relating to Education and Personnel

B. ITEMS RELATING TO BUDGET AND FINANCE

1. Other Items Relating to Budget and Finance

C. ITEMS RELATING TO BUILDING AND GROUNDS

1. Use of Facility Request

a. Approved the following Use of Facility Request:

- | | |
|--------------------------|-----------------------------|
| 1) Name of Organization: | 1 st Summit Bank |
| Dates: | November 10, 2023 |
| | November 13, 2023 |
| | November 21, 2023 |
| Space Requested: | C133 |

D. ITEMS RELATING TO STUDENT ACTIVITIES

1. Clay Target

- #### **a) Approved Mr. Corey Leahey, Secondary Auto Technology Instructor, as a 2023-2024 Clay Target volunteer advisor.**

2. Plans of Activities and Budgets for the 2023-2024 School Year

a) Approval of the Plans of Activities and Budgets, for the 2023-2024 school year.

- 1) Motorsport
- 2) Auto Technology
- 3) National Honor Technical Society
- 4) Skills USA
- 5) Spartan Pride
- 6) Prostart

3. SkillsUSA Fall Leadership Conference

a) Approved the SkillsUSA Fall Leadership Conference.

- | | |
|----------------|---|
| 1) Conference: | SkillsUSA Fall Leadership Conference |
|----------------|---|

4. Other Items Relating to Student Activities

6. Mr. Randy Roxby, Supervisor of Building and Grounds, updated the Board on the highlights from October, as related to Building and Grounds.

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|----|--|
| A. | Samples of the soil where the diseased grass lays were sent out and are pending results. |
| B. | Presented possible future plans for fencing to be added in selected areas to aid in school safety. |

7. Mrs. Amanda Harrington, Assistant Administrator of Program Operations, presented the attached Principal's Report.

8. Mrs. Tricia Rummel, Assistant Director, presented the attached Assistant Director's Report.

9. Mr. John S. Augustine II, Administrative Director, presented the attached Director's Report.

10. **Mr. Arnold Nadonley, Chief School Administrator**, relayed that the attendance at the PAC Meeting was exceptional, and all the superintendents are in full support of the new Teacher Prep Program. Mr. Nadonley also noted how pleased he was with the building project.
11. **Mr. Ron Repak, Solicitor**, had nothing to report.
12. **Mr. Galen George, J.O.C. Chairperson**, Thanked the J.O.C. for coming together as a team to follow one mission which is ensuring that we do what is best for our students, and for all the teamwork with the building renovation. Everyone played a key part in this project and with the renovation nearly completed the building looks phenomenal. Mr. George also thanked Mr. Alan Tresnicky, former J.O.C. chairperson, and current J.O.C. Secretary, for all the work he has done over the years to help bring us where we are today.
13. **The December Reorganizational and Regular Meeting of the Joint Operating Committee is scheduled for Thursday, December 14, 2023, at 6:30 p.m.**

A Christmas dinner for JOC members will be served at 5:30 p.m., prior to the start of the JOC meeting. JOC members may invite their spouses or significant others to attend the Christmas Dinner. If a guest will be attending, please RSVP with Shelby Kieta so an accurate head count can be provided to culinary.



Greater Johnstown Career and Technology Center

October 24, 2023
Volume 1, Issue 2

Principal's Report

STUDENTS OF THE MONTH

Every month, GJCTC teachers are tasked with selecting a student of the month. The criteria for student of the month is a good work ethic, good attendance, and being a valuable team member in the classroom. The following students have met these requirements. Congratulations, students!

Apartment Program – Tia Cook (CT)
Auto Technology – Caden Hendrickson (FH)
Bio Technology – Oliver Beltz (FA)
Collision Repair – Nathan Fickes (R)
Construction Technology – Dane Jordan (R)
Cosmetology – Alana Brezovic (WH)
Culinary Arts – Kyia Gresik (FH)
Diesel Mechanics – James Miller (NS)
Early Childhood – Kaidence Nagle (CT)
Graphic Design – Madison Parks (FH)
Health Assistant – Meghan Kennedy (GJ)
Machine Tool – Logan Killinger (FH)
Poly-Technical – Michaela Teeter (FH)
Sports Medicine – Madison Emerick (FH)
Welding – Maine Zitnay (WH)

IMPORTANT UPCOMING INFORMATION

- Parent Open House - October 24, 2023
- Principals' Breakfast - October 27, 2023
- Staff Safety/ Act 55 - November 9, 2023

9TH GRADE TOURS

- Shade—November 16, 2023
- Forest Hills—November 20, 2023

Stronger Sense of Community

A staff shout-out board, “Meet the Teacher” posts, and Student of the Month recognition posts have been implemented to showcase our teachers and students.



MR. PRITTS

Machine Tool Technology

STUDENTS OF THE MONTH SEPTEMBER 2023

AUTO TECH. – HAYVEN TORQUATO (WESTMONT)
BIO TECH. – ASHLEE MCMUNN (RICHLAND)
COLLISION REPAIR – KADEN THEYS (FOREST HILLS)
CONSTRUCTION – DEVIN PETRUNAK (WINDBER)
COSMETOLOGY – DESTINI SMITH (WINDBER)
CULINARY – DONOVAN THOMPSON (RICHLAND)



Assistant Director's Report

October 24, 2023

Annual Accreditation Operational Report:

After review of the GJCTC's Postsecondary Annual Operational Report, the Bureau of Career and Technical Education (BCTE) reported that there were "No Deficiencies" for the year 2022-2023. GJCTC's accreditation allows it to offer Title IV financial aid to students.

GJCTC's accreditation is set to expire in November 2024. A Self-Study is due in March 2024 and an On-site review of GJCTC is scheduled for June 25 & 26, 2024.

Welding Training & Testing:

North American Hoganas completed 120 hours of training and 21 American Welding Society (AWS) Shielded Metal Arc (Stick) tests at the GJCTC Bedford County campus during the summer and fall; this additional revenue supports the campus.



Program Highlight:

After 17 years, GJCTC held its final graduation at the Monroeville Campus. The campus opened in October 2006 and graduated 2 classes annually. However, due to decreasing enrollment as well as staffing shortages, the difficult decision was made to transition the campus to Indiana CTC. GJCTC's current focus is on the Johnstown campus which has 18 students enrolled.

DIRECTOR'S REPORT



GJCTC Volume 18, Issue 3

October 24, 2023

2023-2024 Goals

Mission

Ensure Student Success

Vision

Positively impacting an ever-changing workforce.

GJCTCs 3-5-10 year goals (15 responses to date)

Top priority for the next 3 years:

- Focus on our staff

Top priority for the next 5 years:

- More seat time at GJCTC

Top priority for the next 10 years:

- Expand programming

Plan moving forward:

- Continue to collect data through the 1st semester
- Build the 'Grow Our Own' Guru team responsibilities and mentorship program
- Survey students on program interests
- Research and develop a staffing plan to keep and attract staff that believe in GJCTC.
- Drill down on the top priorities for the 3-5-10 year plan



Point of Interest:

Super KUDOS to Mr. Zack Buchholz on his appointment to the Advisory Committee for the IUP Center for Career and Technical Personnel Preparation Committee. This is a 3-year commitment. The committee serves to improve the training and education provided to new CTE teachers. Zack is perfect for this role. We are proud of him.

Upcoming events:

12-14-23 Christmas dinner 5:30

12-14-23 JOC meeting 6:30

Staff spotlight: Jen Steele

Jenn has been a member of our secretarial team for 4 years. She is an adult student data expert and crushed the implementation of our FAME software. All the work Jenn does behind the scenes does not go unnoticed.