

# GREATER JOHNSTOWN CAREER AND TECHNOLOGY CENTER

## JOINT OPERATING COMMITTEE OF THE WHOLE MEETING AGENDA

May 24, 2022

1) CALL TO ORDER

2) EXECUTIVE SESSION FOR PERSONNEL/LEGAL MATTERS

3) ITEMS RELATING TO EDUCATION AND PERSONNEL

A. **Safety and Security Practices Report**

1. Reviewed in Executive Session, per Section 1309-B of the PA School Code.

B. **GJCTC Enrollment** (White Handout)

1. Update

C. **Susan Hannak – Leave without pay**

1. Retroactive approval is requested for the leave without pay request for Susan Hannak, LPN Instructor – Monroeville Campus for the following days:
  - a. 13.5 Days
  - b. April 27, 2022 (.5 day), April 28, 2022 (1 day), April 29, 2022 (1 day), May 2-6, 2022 (5 days), May 9-13, 2022 (5 days) and May 16, 2022 (1 day).

D. **Part-time LPN Instructor**

1. The administration recommends the hiring of the following Part-time LPN Instructor for the KANE Campus of GJCTC. The compensation for this position is \$7.25/hour. Pending receipt of the required clearances. Start date to be determined.
  - a. Molly McCullough  
3307 Elmdale Drive  
Bethel Park, PA 15102

E. **Practical Nursing Coordinator – Acceptance Rescinded**

1. Retroactive approval is requested for the director's acceptance of the rescinded offer of employment for the position of Practical Nursing Coordinator, by Mrs. Carissa Penatzer.

F. **Practical Nursing Coordinator**

1. The administration recommends the hiring of Dr. Michael J. Rietscha for the position of Practical Nursing Coordinator. Pending receipt of the required clearances. Start date to be determined. Salary to be determined.
  - a. Dr. Michael J. Rietscha, DNP, MSN, AAS, RN  
319 Bovard Luxor Road  
Greensburg, PA 15601

**G. Employee Resignations**

1. Approval is requested for the director's acceptance of the notice of resignation of Mrs. Peggy Sue Keller, LPN Instructor at the Monroeville Campus. Mrs. Keller's last day of employment will be Friday, May 27, 2022.
2. Approval is requested for the director's acceptance of the notice of resignation of Mr. Jerry Hershberger, Diesel Technology Aide. Mr. Hershberger's last day of employment will be Wednesday, June, 1, 2022.
3. Approval is requested for the director's acceptance of the notice of resignation of Mrs. Debbie Paul, Health Assistant Aide. Mrs. Paul's last day of employment will be Wednesday, June, 1, 2022.

**H. Addition to GJCTC's Occupational Advisory Committee for Construction Technology**

1. The administration recommends the approval of the following addition to GJCTC's Occupational Advisory Committee for Construction Technology.
  - a. Chad Weaver          Carpenters Union Apprenticeship Program

**I. Other Items Relating to Education and Personnel**

**4) ITEMS RELATING TO BUDGET AND FINANCE**

**A. E-Rate**

1. The following is presented as a matter of information:
  - a. GJCTC has been funded E-rate Year 24 (2022-2023) eligible.
    - i. Category 1 – Internet Access Service - \$9,600
    - ii. Category 2 – Cabling Services/Access Points - \$24,762.40

**B. The 2022-2023 Tuition Rate for Non-Participating School Districts (Dark Pink Handout)**

1. The administration recommends that \$10,487.72 be approved as the tuition rate for students from non-participating schools to attend GJCTC during the 2022-2023 school year.

**C. The 2022-2023 Adult Workforce Development Program Fees (Yellow Handout)**

1. The administration recommends the approval of the 2022-2023 Adult Workforce Development Program Fees as listed on the attached fee sheet.

**D. Results of Mail Ballot Resolutions – Adoption of the 2022-2023 Adult/Workforce Development, Grants, and Non-Secondary Funded Budgets**

1. Results of the sending schools will be presented at the meeting.

**E. The 2022-2023 Insurance Package (Salmon Handout)**

1. The administration requests approval of the 2022-2023 insurance package from MGI Risk Management, Johnstown, PA.

**F. VOIP Phone System Recommendation**

1. The administration supports the recommendation of Chase Tec for the ZOOM VOIP 3-year contract.
- 2.

Provider	Installation	Monthly	Annual Price
GoTo	\$713.88	\$1,089.01	\$13,068.12
Vonage	\$0	\$1,341.69	\$16,100.28
Zoom	\$0	\$960.27	\$11,523.20

**G. Other Items Relating to Budget and Finance**

**5) ITEMS RELATING TO BUILDING AND GROUNDS**

**A. 2022-2023 Use of Facilities Rate Schedule (Light Blue Handout)**

1. The administration recommends approval of the 2022-2023 Use of Facilities Rate Schedule as presented.

**B. Use of Facility Request**

1. Approval is requested for the following Use of Facility Request:

- a. **Name of Organization:** Soccer Shots  
Purpose: Sports-Recreation  
Dates Requested: Wednesday: July 13 – Aug 17, 2022  
Thursday: July 14 – Aug 18, 2022  
Times: Wednesdays: 5:30 p.m. – 7:30 p.m.  
Thursdays: 9:30 a.m.– 10:40 a.m./5:30 p.m. – 7:30 p.m.  
Facility Requested: Outside Field, (Rain days inside room E211)  
Cost: 6-Week session – \$195.00

**C. Other Items Relating to Building and Grounds**

**6) ITEMS RELATING TO STUDENT ACTIVITIES**

**A. Other Items Relating to Student Activities**

**7) OTHER BUSINESS**

**8) ADJOURNMENT**