

Highlights

MAY 23, 2023 Regular Meeting

1. Minutes approved from the April 25, 2023 Regular Meeting.
2. Dr. Richard Knavel, DVM, was elected to the position of GJCTC Treasurer for the 2023-2024 fiscal year.
3. Treasurer's Report and Payment of Bills approved.
4. Correspondence: None
5. Items for Information only: None
6. Approved the Committee of the Whole Agenda, as follows:
 - A. ITEMS RELATING TO EDUCATION AND PERSONNEL
 - a. Approved the 2023-2026 Comprehensive Plan.
 - b. Shared for information: The Safety and Security Practices Report, per Section 1309-B of the PA School Code, was reviewed in executive session.
 - c. Reviewed the current and projected GJCTC Secondary Enrollment Report.
 - d. Retroactively approved GJCTC to participate in the Education Leading to Employment and Career Training (ELECT) – Teen Parenting Program.
 - e. Retroactively approved the hiring of Mr. Rylan Vojtowicz for the position of Part-time Custodian, effective Wednesday, May 4, 2023.
 - f. Retroactively approved the hiring of Mr. Joshua Fronheiser for the position of Part-time Custodian, effective Monday, May 22, 2023.
 - g. Approved the hiring of Mr. Johnny M. Miller, for the position of Part-time Welcome Team Member, effective Monday, June 5, 2023.
 - h. Approved the director's acceptance of the following notices of resignation:
 1. Mr. Michael Farabaugh, Part-time Custodian, retroactive to Friday, May 5, 2023.
 2. Ms. Janice Glenn, Part-time Clinical Instructor at the Monroeville Campus, retroactive to Friday, May 12, 2023.
 3. Mrs. Cheryl Fisher, Kitchen Manager, effective Friday, May 26, 2023.
 4. Mr. Randy Gutilla, Health Part-time Custodian, effective Friday, May 31, 2023.
 - i. Approved the Director's recommendation for the following employee reassignments:
 1. Mrs. Fran Kazmierczyk, Confidential Recording Secretary, to the position of Adult Education Career Coach.
 2. Mrs. Shelby Kieta, Business Office Secretary, to the position of Confidential Recording Secretary.
 - j. Approved the leave without pay request for Mrs. Dorene Crawford, Part-time Custodian, June 12-16, 2023.
 - B. ITEMS RELATING TO BUDGET AND FINANCE
 - a. Adopted the 2023-2024 Adult/Workforce Development, Grants, and Non-Secondary Funded Budgets.
 - b. Reviewed for information:
 1. GJCTC has been funded E-rate Year 26 (2023-2024) eligible.
 - i. Category 1 Services – Internet Access - \$9,600.00

- c. Approved the 2023-2024 Tuition Rate for students attending GJCTC from Non–Participating School Districts. The approved rate is \$12,428.82.
- d. Approved the 2023-2024 Adult Workforce Development Program Fees.
- e. Approved the purchase of the following bid items:
 - 1. PA System, sponsored by COVID-19 Public Health Workforce Supplemental Funding Grant – awarded to Bettwy Systems, bid total price \$71,442.00
 - 2. Automated Floor Scrubber, sponsored 53% by COVID-19 Public Health Workforce Supplemental Funding Grant and 47% by General Fund – awarded to Colker Janitorial Supply, bid total price: \$75,968.00
 - 3. Electric Car Kit, sponsored 68% by Secondary Perkins and 32% General Fund – awarded to Switch Vehicles, Bid total price \$73,188.00

C. ITEMS RELATING TO BUILDING AND GROUNDS

- a. Approved the 2023-2024 Use of Facility Rate Schedule.
- b. Approved the administration’s request to seek bids for the Natural Gas contract.
- c. Reviewed the results of GJCTC’s 2022-2023 lead water testing.
- d. Approved the lease between GJCTC and Uzelac Gymnastic.

D. ITEMS RELATING TO STUDENT ACTIVITIES – None

7. **Mr. Randy Roxby, Supervisor of Building and Grounds**, updated the Board on the following items relating to building and grounds:
 - A. Met with Allegheny Mountain Research for AHERA/Asbestos paperwork. Our 3-year inspection is up to date.
 - B. Four of the school vehicles used for student transportation are now on a twice a year inspection schedule, May/November.
 - C. “Stop the Prop” signs have been installed throughout the building to aid in building security awareness.
 - D. Maintenance staff trainings have continued.
 - E. The custodial staff has been prepping for the end of the school year.
8. **Dr. Jason Hicks, Assistant Administrator of Secondary Education**, was not in attendance, Mr. Augustine presented the attached High School Report.
9. **Mrs. Tricia Rummel, Supervisor of Adult Education/Workforce Development**, presented the attached Adult Education Report.
10. **Mr. John S. Augustine II, Administrative Director**, presented the attached Director’s Report.
11. **Mr. Arnold Nadonley, Chief School Administrator**, had nothing to report.
12. **Mr. Ronald Repak, Solicitor**, had nothing to report.
13. **Mr. Galen George, J.O.C. Chairperson**, reported that the Lions Club International recently celebrated their 100th year anniversary with a gathering at the Kovalchick Convention and Athletic Complex at the Indian University of Pennsylvania. The focal piece used at the registration table was a commemorative metal sign designed and created by students in GJCTC’s Graphic and Digital Design, Machine Tool Technology, Collision Repair and Welding Programs. The sign was met with rave review from the convention’s attendees and was utilized in many of their photos.
14. **The June Regular Meeting is scheduled for Tuesday, June 27, 2023, immediately following the Committee of the Whole Meeting at 6:30 p.m.**



High School Report

STUDENTS OF THE MONTH

Every month GJCTC teachers are tasked with selecting a student of the month. The criteria for student of the month is a good work ethic, good attendance, and demonstrate qualities as a valuable team member to their classroom. The following students have met these requirements.

Congratulations Students!

Auto Technology - Brandon Jeschonak (Richland)

Collision Repair - Joshua Lichty (Richland)

Construction Technology - Alex Lushko (Ferndale)

Cosmetology - Samantha McNulty (Westmont)

Culinary Arts - Maggie Meyers (C. Township)

Diesel Mechanics - Christopher Varnish (Richland)

Early Childhood - Laiken Miller (Forest Hills)

Graphic Design - Shawn Bagley (Ferndale)

Health Assistant - Mychael Bier (Ferndale)

Lab Technology - Christopher Trimeloni (Shade)

Machine Tool - Caleb Whitaker (Windber)

Poly-Technical - Jacob Padilla (Richland)

Sports Medicine - Gage Hensel (Westmont)

Welding - Aiden Grajeda (C. Township)



3 Foundation Recipient's

Education - Sierra LaPorta

- GJCTC Adult Education

Education - Emerrin Clay

- GJCTC Adult Education

Entrepreneurship - Ryan Kovach

- K&G Mobile Welding

Updates:

- **NOCTI Highlights**
 - 79% Students Advanced or Competent
- **6th Grade Tours**
 - 242 Students participated from Forest Hills & Westmont
- **Graduation**
- **End of Year**
- **May 31, 2023 Last Student Day**
- **2022 - 2023 Cooperative Education Overview - Reversed Side**

CO-OP RECAP

2022-2023



Co-op Outstanding Senior
- Austin Crooks
Laurel Toyota

25 Students

Placed 😊

Businesses Placed

ARM EnerTech Associates, LLC
BHale, Inc.
Carman's Wholesale Tire
Cresson Motors
Chuck Swaney's West End Auto Body
Community Partnership-Head Start
Danchanko, Inc.
Fast Freight Express (FFX)
GapVax, Inc..
IU08 – inhouse
Keystone Drill Services, Inc.
Laurel Toyota
Luciano's Auto Body, Inc.
Mlaker Transportation
PennDot – Ebensburg
Penn Metal Fabricators
RC Frazer Construction
SmartStyles Walmart
SNS Salvage
Stoystown Tank & Steel Co.

School Districts Represented

Conemaugh Township - 5
Ferndale - 3
Forest Hills - 3
Richland - 1
Westmont -7
Windber - 6

Programs Represented....

Auto Tech 3
Collision 5
Construction 4
Cosmetology 1
Diesel 5
Early Childhood 4
Welding 3

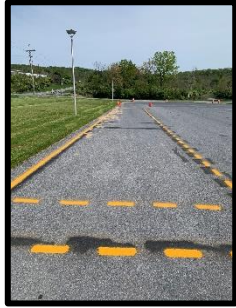


Adult Education Report

May 23, 2023

Recent Audits:

Commercial Driver Training Testing Lot:



GJCTC's Third-Party testing CDL lot was audited on May 16th and approved for the revised CDL tests to begin August 2023. New lines had to be painted for the audit and the examiners had to be scheduled for training on the new test requirements. GJCTC offers both CDL training and testing. Good work Dave Mitchell, Keith Custer, and Pat Wallet for your work on the lot design.

PHEAA Audit: The financial aid department and programs were audited on May 9th. There were no findings and the auditors said that GJCTC had "the cleanest audit among the vo-tech schools." Great job to the financial aid, business, and adult ed offices for their hard work.

Student Employment Recruitment and Certifications:



The adult welding students at the Bedford County campus toured Corle Building Systems on May 10th; in addition to seeing the facility, they were encouraged to apply for employment and one student has already secured a job.



Students in the HVAC program attended a TracPipe (flexible gas line) class and earned a certification at APR Supply in Johnstown.

DIRECTOR'S REPORT



GJCTC Volume 17, Issue 8

May 23, 2023

2022-2023 Goals

Mission

Ensure Student Success

Vision

Positively impacting an ever-changing workforce.

Projects for 2022-2023:

- Building-wide ESCO project - 84% complete
- Business Manager transition - it's a bird, it's a plane, it's Mr. Zern!
- PDE APE review preparation for the 23-24 school year - GJCTC will be a beta test school for PDE's new Integrated Management System
- PDE CATS Re-approval due in December 2022 - PDE approval granted
- PDE Comprehensive Plan due in March 2023 - 100% complete
- Micro-Certifications - setting the bar and presented in the Capitol
- Special Education programming - expanding the apartment program approved
- New Superintendent of Record - 14 year scheduled established
- 4 new secondary teachers - 3 completed the year one induction program
- Record high secondary enrollment, near capacity enrollment in Career in a Year™ programs, and highest IG enrollment in past 10 years. - increase in enrollment projected for the 23-24 school year
- Internal LPN program review - Review complete, new LPN Coordinator job duties outlined, estimated fall enrollment of 40

Points of Interest:

GJCTC welcomed several guests to tour our facility in the month of May. Mrs. Fitterer, Executive Deputy Secretary of PDE, Dr. Fuller, Deputy Secretary of Education, and Dr. Burket Bureau Director of CTE each took time to be with our teachers and students. Dr. Fuller also served as a guest judge in our annual Chopped Invitational.

Upcoming events:

6-27-23 JOC meeting 6:30



GJCTC's 53rd Awards Ceremony celebrated our largest graduating class since becoming a shared time CTC.

Aqeria Carter and loved ones. Cosmetology, FASD