

GREATER JOHNSTOWN CAREER AND TECHNOLOGY CENTER

JOINT OPERATING COMMITTEE OF THE WHOLE MEETING AGENDA MARCH 22, 2022

1) CALL TO ORDER

2) EXECUTIVE SESSION FOR PERSONNEL/LEGAL MATTERS

3) ITEMS RELATING TO EDUCATION AND PERSONNEL

A. 2022-2023 Secondary School Calendar (White Handout)

1. The administration recommends the approval of the 2022-2023 School Calendar, as presented.

B. Policy Updates – First Reading (Yellow Handout)

1. Policy 601 Purchases Subject to Bid/Quotation
2. Policy 611 Purchases Budgeted

C. Additions to GJCTC's Occupational Advisory Committees

1. The administration recommends the retroactive approval of the following additions to GJCTC's Occupational Advisory Committees. Retroactive to February 21, 2022.

a. Culinary Arts:

i. Additions:

- a. Andrew Christy Tap 814, Kitchen Manager
- b. Logan T. Holmes Rolling Rock Club, Sous Chef

b. Machine Tool Technology:

i. Addition:

- a. Ron Verclavoir Highlander Tool, Outside Sales Representative

D. Part-time Custodian

1. The administration recommends the approval for the hiring of Mr. Taylor Maris for the position of part-time custodian, effective March 23, 2022, at the rate of \$10.50/hour.

a. Taylor Maris

411 Bertmin Street
Johnstown, PA 15904

E. Leave Without Pay Requests

1. Retroactive approval is requested for the leave without pay request for Mrs. Melony Gaudlip, Secondary Cosmetology Instructor, for March 10, 2022.
2. Approval is requested for the leave without pay request for Mr. Scott Thomas, Secondary Construction Technology Instructor, for March 25, 2022.

F. Employee Furlough

1. Due to new employee assignments, the administration recommends the retroactive approval of the involuntary furlough of Mrs. Kathy Halagan, Licensed Practical Nursing On-line Remote Instructor, effective the close of business February 18, 2022.

G. Change in Employment Status

1. Approval is requested for the change in employment status for the following employees from active employees to inactive employees:

- a. Michael Burgan
- b. Joseph Eckenrod
- c. Jeffrey Flowers
- d. Andrew Frear
- e. William Goins
- f. John Hugya
- g. Karen Hugya
- h. Thomas Owens
- i. Michael Porada
- j. David Reese
- k. Adam Richards
- l. Todd Sherle

H. Personnel and Negotiations Committee Minutes from February 22, 2022 (Light Blue Handout)

1. Approval is requested for the minutes resulting from the February 22, 2022 Personnel and Negotiations Committee Meeting.

I. Tentative Agreement with the GJCTC Educational Support Personnel Association (Pink Handout)

1. It is being recommended that the tentative agreement with the GJCTC Educational Support Personnel Association, ratified by the Association, with notification provided on March 7, 2022, be ratified by the Joint Operating Committee, as presented. The contract is for a three-year period beginning July 1, 2022 and ending on June 30, 2025.

J. Student Information System/Financial Aid Software (Salmon Handout)

1. The administration recommends the approval of the student information system and financial aid software systems. Pricing detailed on the Salmon Handout.
 - a. High School – CSIU
 - b. Adult Education – FAME Freedom Student Information System
 - c. Financial Aid – FAME Financial Aid Processing and Consulting Service

K. Business Manager’s Contract

1. The administration recommends the approval of Business Manager’s Contract between Mrs. Lori Dell and the Greater Johnstown Career and Technology Center.
2. The four (4) year contract will run from April 1, 2022 through June 30, 2026.

L. Education and Personnel

1. Discussion

4) ITEMS RELATING TO BUDGET AND FINANCE

A. Results of the Mail Ballot Resolution for adoption of the 2022-2023 Adopted Secondary Budget:

1. FYI: The Ferndale Area School District approved the 2022-2023 Secondary Budget by an 8-0 vote, with 1 absent, at their February 23, 2022 School Board Meeting.
2. FYI: The Richland School District approved the 2022-2023 Secondary Budget by a 9-0 vote, at their February 28, 2022 School Board Meeting.

B. Approval of 2021-2022 Tuition Students

1. The administration recommends the approval of the following students from non-participating school districts, to attend GJCTC as tuition students for the 2021-2022 school year at the established tuition student rate of \$12,144.43 per student per year. (Student names are on file in the high school office.)

a. Ligonier Valley

- i. Grade 9 Student Welding Technology

b. North Star

- i. Grade 10 Student Construction Technology

C. Budget and Finance

1. Discussion

5) ITEMS RELATING TO BUILDING AND GROUNDS

A. Use of Facility Requests

1. The administration recommends the approval of the following use of facility requests:

a. Name of Organization:

First Summit Bank (Retroactive)

Type of Organization:

Bank

Reason:

Employee Training

Dates Requested:

March 21-25, April 5-6, 2022

Time Requested:

All Day

Facility Requested:

Career Seminar Room

Fee to be charged:

\$828.00

b. Name of Organization:

Liberty Grace Brethren Church

Type of Organization:

Religious

Reason:

Easter Service

Date Requested:

April 17, 2022

Time Requested:

8:00 am – 1:00 pm

Facility Requested:

Auditorium

Fee to be charged:

\$494.40 plus cost of Auditorium Manager

c. Name of Organization:

Ferndale Area School District

Type of Organization:

Public School

Reason:

Graduation

Date Requested:

May 27, 2022

Time Requested:

All day

Facility Requested:

Auditorium

Fee to be charged:

\$0

d. Name of Organization:

Camco

Type of Organization:

Physical/Occupational Therapy in Public Schools

Reason:

End of school year meeting

Date Requested:

May 31, 2022

Time Requested:

7:30 am – 12:00 pm

Facility Requested:

Cafeteria

Fee to be charged:

\$165.00

B. Energy Services Contracting Organization (ESCO) Project (Will be distributed at meeting.)

1. The administration recommends approval of the contract with TEN, as presented.

C. Auction Proceeds

1. Discussion

D. Building and Grounds

1. Discussion

6) ITEMS RELATING TO STUDENT ACTIVITIES

A. Student Activities

1. Discussion

7) OTHER BUSINESS

A. GJCTC JOC Resolution – Voice Voting

1. The administration recommends the approval of the following resolution. The resolution will be the first item addressed at the Regular Meeting.
 - a. “Resolution to authorize the Chairman of the Joint Operating Committee to conduct this meeting and any future meetings of the Joint Operating Committee by finding that it is not necessary to announce each member’s name for each vote nor requiring a roll call vote on agenda items. If, however, a member or members wish to comment or have his/her comment or vote specifically recorded as a roll call vote, the member(s) shall have the opportunity to so state. After a vote is taken if the Chairman of the Joint Operating Committee shall hear no objections from any member of the JOC present, the vote will be considered a unanimous roll call vote and so recorded.”

8) ADJOURNMENT

GREATER JOHNSTOWN CAREER AND TECHNOLOGY CENTER
REGULAR MEETING AGENDA
JOINT OPERATING COMMITTEE
March 22, 2022

1. **CALL TO ORDER**
2. **ROLL CALL OF MEMBERS**
3. **INVOCATION AND PLEDGE OF ALLEGIANCE**
4. **GJCTC JOC RESOLUTION**
 - A. **Voice Voting** – The administration recommends the approval of the following resolution:
 1. “Resolution to authorize the Chairman of the Joint Operating Committee to conduct this meeting and any future meetings of the Joint Operating Committee by finding that it is not necessary to announce each member’s name for each vote nor requiring a roll call vote on agenda items. If, however, a member or members wish to comment or have his/her comment or vote specifically recorded as a roll call vote, the member(s) shall have the opportunity to so state. After a vote is taken if the Chairman of the Joint Operating Committee shall hear no objections from any member of the JOC present, the vote will be considered a unanimous roll call vote and so recorded.”
5. **COMMENTS, VISITOR INTRODUCTIONS**
6. **APPROVAL OF MINUTES** – February 22, 2022 Regular Meeting Minutes (Light Green Handout)
7. **TREASURER’S REPORT AND PAYMENT OF BILLS** (White Handout)
8. **CORRESPONDENCE**
9. **ITEMS FOR INFORMATION ONLY**
10. **EXECUTIVE SESSION FOR PERSONNEL/LEGAL MATTERS**
11. **APPROVAL OF COMMITTEE OF THE WHOLE AGENDA**
12. **REPORT OF THE SUPERVISOR OF BUILDING AND GROUNDS**
13. **REPORT OF THE ASSISTANT ADMINISTRATOR OF SECONDARY EDUCATION** (Grey Handout)
14. **REPORT OF THE SUPERVISOR OF ADULT/WORKFORCE DEVELOPMENT** (Lavender Handout)
15. **REPORT OF THE ADMINISTRATIVE DIRECTOR** (Beige Handout)
16. **REPORT OF THE CHIEF SCHOOL ADMINISTRATOR** (White Handout)
17. **REPORT OF THE SOLICITOR**
18. **REPORT OF THE J.O.C. CHAIRPERSON**
19. **APRIL REGULAR MEETING**

The April Regular Meeting of the Joint Operating Committee is scheduled for Tuesday, April 26, 2022, immediately following the Committee of the Whole Meeting at 6:30 p.m.
20. **OTHER BUSINESS**
21. **ADJOURNMENT**– Motion to adjourn the meeting.