

# Greater Johnstown Career & Technology Center

# Highlights

## JUNE 28, 2022 Regular Meeting

1. Minutes approved from the May 24, 2022 Regular Meeting.
2. Treasurer's Report and Payment of Bills approved.
3. Correspondence – None
4. Items for Information only – None
5. Approved the Committee of the Whole Agenda, as follows:
  - A. ITEMS RELATING TO EDUCATION AND PERSONNEL
    - a. Approved beginning July 1, 2022, permission to submit grant proposals for federal and state-funded grants throughout the 2022-2023 fiscal year.
    - b. Reviewed the GJCTC Health and Safety Plan for operating education within GJCTC.
    - c. Approved the Emergency Instructional Time Template Section 520.1.
    - d. Retroactively approved the Occupational Health Service Agreement with DLP Conemaugh Memorial Medical Center, LLC, for occupational health services, effective June 19, 2022.
    - e. Approved the Ignite Education Solutions Long Term, Contracted and Substitute Staff Contract for the 2022-2023 School Year.
    - f. Approved the following Ignite Education Solutions contracts for the 2022-2023 school year:
      1. Licensed Practical Nurse
      2. Part-time Construction Technology Aide
    - g. Approved the following memberships for the 2022-2023 school year:
      1. Smart Automation Certification Alliance Industry Membership
      2. Pennsylvania Recreation Vehicle and Camping Association
    - h. Approved the GJCTC Apartment Program to commence with the 2022-2023 school year.
    - i. Approved the hiring of the following LPN Instructors:
      1. Part-time LPN Instructors for the Monroeville Campus:
        - i. Mrs. Susan Zack, retroactive to June 14, 2022
        - ii. Dr. Joyce Miketic, retroactive to June 20, 2022
        - iii. Mrs. Melissa Clawson-Rietscha, retroactive to June 24, 2022
      2. Full-time LPN Instructors for the Johnstown Campus:
        - i. Mrs. Damiana Kniss, effective July 5, 2022
        - ii. Mrs. Kimberly Gustkey, effective July 5, 2022
    - j. Approved the hiring of Mr. Bret Litzinger, for the position of Full-time HVAC Instructor, effective July 11, 2022.
    - k. Approved the hiring of Mrs. Jennifer Wyant, for the position of Special Education Instructor, effective with the 2022-2023 school year.
    - l. Approved the hiring of Mr. Michael Williamson for the position of Construction Technology Instructor, effective with the 2022-2023 school year.

- m. FYI: Mr. Pat Wallet, current Diesel Technology Instructor, is being reassigned to the position of GJCTC Micro-certification Specialist, effective with the 2022-2023 school year.
- n. Retroactively approved the reactivation of Mrs. Gaynell Shrift, Part-time Business Office Secretary, effective June 22, 2022.
- o. Approved Ms. Tara Kozick, for the position of Adult Cosmetology Instructor/Secondary Aide, effective with the start of the 2022-2023 school year.
- p. Approved the director's acceptance of the following resignations:
  - 1. Approved the resignation of Mr. Jessie Laney, from the position as full-time HVAC instructor, effective the close of business, Thursday, June 30, 2022. Mr. Laney will remain as an At-will hourly Adult Education Employee at the rate of \$24.00/hour.
  - 2. Approved the resignation of Ms. Jessie Mitchell, LPN Instructor – Johnstown Campus, effective the close of business, Friday, July 8, 2022.
  - 3. Approved the resignation of Ms. Ann Hofecker, from her position as LPN Instructor – Johnstown Campus, effective the close of business, Monday, July 25, 2022.
  - 4. Approved the resignation of Mr. Michael Riggerbach, from the position of Adult Education Career Coach, effective August 19, 2022. Mr. Riggerbach will remain GJCTC's Industrial Trainer.
- q. Approved the change in employment status for Mr. Kevin Gaudlip, Police Academy Instructor, from active to inactive.
- r. Approved the minutes resulting from the May 24, 2022 Local Advisory Committee/Curriculum and Enrollment Committee Meeting.

**B. ITEMS RELATING TO BUDGET AND FINANCE**

- a. FYI: Reviewed the results of the Mail Ballot Resolutions – Adoption of the 2022-2023 Adult/Workforce Development, Grants, and Non-Secondary Funded Budgets. The Ferndale Area School District approved the 2022-2023 Adult/Workforce Development, Grants, and Non-Secondary Funded Budgets at their May 25, 2022 School Board Meeting. The budget was adopted by the JOC at the May 24, 2022 Regular Meeting of the GJCTC JOC.
- b. Approved beginning July 1, 2022, permission for GJCTC to participate in the PA Cooperative Technology Purchasing Program, PA State Co-Stars Purchasing Program and PA General Services Surplus Equipment Program.
- c. Approved beginning July 1, 2022 the salaries for the Adult Workforce Development, Administrative/Supervisory, and the Classified/Confidential Personnel.
- d. Approved beginning July 1, 2022 the authority of the Administrative Director to assign personnel additional work hours, at the approved hourly rate, for curriculum development, staff development, special projects or federal/state-funded grants, in writing proposals and accounting the same.
- e. Approved the Business Manager, along with the Auditor, be authorized to make the necessary budgetary transfers, as required by the School Code, to close the books at the end of the 2021-2022 fiscal year.
- f. Approved the 1<sup>st</sup> Summit Loan Payment Authorization for the 2022-2023 school year.
- g. Approved TFC Tuition Application for adult student default and repayment.
- h. Approved the following changes to the 2022-2023 insurance package from MGI Risk Management:
  - 1. Addition of School Leader's Legal Liability.
  - 2. Increasing Violent Incident Protection coverage from \$250,000 to \$1,000,000.
- i. Acknowledged and thanked Mr. Edward J. Cimba for his very generous monetary donation to the Collision Repair Student Activity Fund.

**C. ITEMS RELATING TO BUILDING AND GROUNDS**

- a. Approved the following use of facility request:
  - 1. 1<sup>st</sup> Summit Bank, Room E205, June 22, 2022. (Retroactive)
- b. Approved the low bid submission from Pro Disposal for their three (3) year price quote for disposal services.
- c. Approved the revised Trades Technology Complex Building Security Plan.
- d. Approved the addition of air conditioning units for the A-Wing Gymnasium.

**D. ITEMS RELATING TO STUDENT ACTIVITIES – None**

6. **Mr. Randy Roxby, Supervisor of Building and Grounds**, updated the Board on the following items relating to Building and Grounds:
- A. ABCO is scheduled to work on the hood in the kitchen. The hood has already been cleaned.
  - B. He worked with Mrs. Dell to finalize the timeclock updates so the maintenance crew can begin to utilize the new system to clock in and out.
  - C. On Monday, June 27, 2022, the pick-up was completed for the most recent auction.
  - D. Petrunak Paving was onsite to perform repairs to the blacktop and seal cracks.
  - E. Diesel Technology Classroom floor was abated for asbestos tile and is set to be polished.
  - F. The solar field area was inspected and prep work will begin soon.
  - G. The maintenance crew has continued their summer cleaning to prepare classrooms for the 2022-2023 school year.
  - H. The maintenance crew has been busy keeping control of the dust created by the renovation project. TEN will be responsible for the final renovation clean-up.
7. **Dr. Jason Hicks, Assistant Administrator of Secondary Education**, was not in attendance. Mr. Augustine, Administrative Director, presented the attached High School Report.
8. **Mrs. Tricia Rummel, Supervisor of Adult Education**, presented the attached Adult Education Report.
9. **Mr. John S. Augustine II, Administrative Director**, presented the attached Director's Report.
10. **Mr. Thomas Kakabar, Chief School Administrator**, was not in attendance.
11. **Mr. Ronald Repak, Solicitor**, had nothing to report relating to the Career and Technical Center, but did mention that in the near future additional funds may be available for school safety and security.
12. **Mr. Galen George, J.O.C. Chairperson**, encouraged the JOC members to take the time to tour the school to view the renovation progress: the second-floor carpet looks incredible, the polished concrete on the first floor looks very nice, the Board Room has new brighter lighting. Additionally, he commended Mr. Augustine and Mr. Roxby for their management and coordination of the project.
13. **The August Regular Meeting is scheduled for Wednesday, August 10, 2022, immediately following the Committee of the Whole Meeting at 6:30 p.m.**

**There will be a Building and Grounds Committee Meeting at 5:30 p.m.**

# Greater Johnstown Career & Technology Center

Career in a Year!™

## CONGRATULATIONS to Our 2022 Graduating Co-op Seniors



June 28, 2022  
Volume 2, Issue 10

These students have made the most of their time in high school and many of them have earned multiple industry certifications. Through the Co-op Program, they were able to blend academic study, career and technical training, part-time employment, all the while gaining practical experience in their field of study. Their superior work ethic and drive to succeed has enabled them to secure their future employment plans immediately after graduation in their career fields. Congratulations to these students and the businesses who participated in our Co-op Program.

### High School Report



Brody Adams  
Machine Tool Technology  
Windber



BCL Manufacturing



Collin Alvarez  
Culinary  
Forest Hills



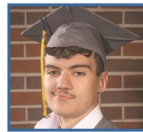
Fox's Pizza



Brianna Barkley  
Cosmetology  
Windber



Elle Salon & Spa



Mason Barr  
Machine Tool Technology  
Westmont



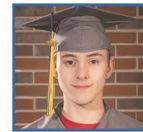
Penn Machine



Gaven Blough  
Diesel  
Forest Hills



Stephenson's Equipment



Lucas Bryant  
Collision  
Westmont



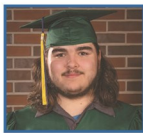
Sportsman's



Rebecca Bukovitz  
Cosmetology  
Forest Hills



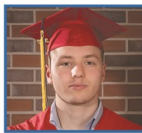
Nu/Hart Hair



Johnathan Deist  
Diesel  
North Star/ Pressley



Laurel Ford



Andrew Flowers  
Machine Tool Technology  
Richland



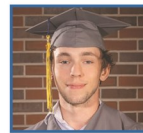
Master Machine



Dalton Gable  
Welding  
Forest Hills



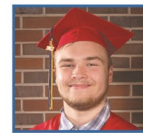
JWF



Will Gerow  
Welding  
Westmont



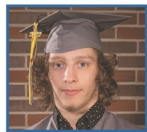
JWF



Logan Gyorke  
Machine Tool Technology  
Richland



JWF



Stephen Hanley  
Auto Tech  
Westmont



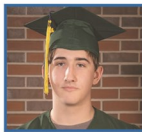
Roxbury Tire



Kcira Helman  
Early Childhood Education  
Windber



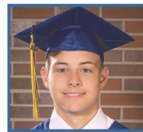
Learning Lamp



Cody Jarvie  
Welding  
Forest Hills



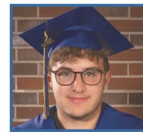
Master Machine



Jacob Kauffman  
Construction  
Windber



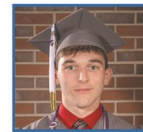
RC Frazer



Jared Kauffman  
Construction  
Windber



RC Frazer



Ryan Kovach  
Welding  
Westmont



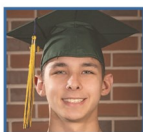
JWF



Tyler Lybarger  
Collision  
Windber



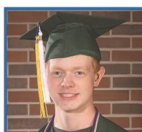
Thomas Automotive



Brevin Michuk  
Welding  
Forest Hills



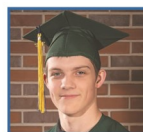
JWF



Travis Neff  
Auto Tech  
Forest Hills



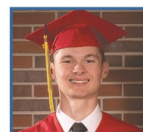
Spangler Subaru



Timothy New  
Diesel  
Forest Hills



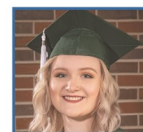
PennDot



Aiden O'Dowd  
Construction  
Richland



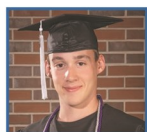
Pat Dumm Construction



Morgan Phillips  
Cosmetology  
Forest Hills



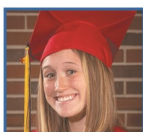
Makin' Waves



Michael Rosey  
Diesel  
Conemaugh Township



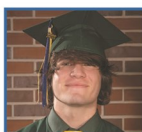
Maker Transportation



Jaclynne Schario  
Early Childhood Education  
Westmont



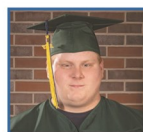
Cambria County Child Dvlpmt



Eric Schmidt  
Welding  
Forest Hills



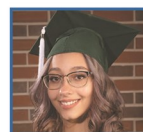
Stoytown Tank



Tyler Sivil  
Welding  
Forest Hills



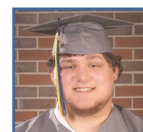
Experience Machine, Inc.



Paige Thomas  
Cosmetology  
Forest Hills (cyber)



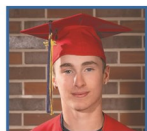
Clipations



Chris Weinzierl  
Machine Tool Technology  
Westmont



Penn Machine



Nathan West  
Construction  
Westmont



RGB electric



Ava Zimmerman  
Early Childhood Education  
Forest Hills



St. David's Learning Place

### Current Enrollment (June 27, 2022)

474 Students

- 177 - 10th Grade
- 155 - 11th Grade
- 134 - 12th Grade

### Important Dates:

August 22 & 23, 2022

- Teacher Inservice

August 24, 2022

- First Student Day

If you would like your business to participate in the  
GJCTC Co-op Program, please contact our  
Co-op Coordinator at (814)266-6073, Ext. 142.

445 SCHOOLHOUSE ROAD  
JOHNSTOWN, PA 15904

814.266.6073 • 888.434.4436 • GJCTC.ORG

EOE



To Whom It May Concern,

Brent Tuorinsky has been working part-time at H&W Global Industries LLC, completing manufacturing processes on various metal alloy parts, and using machinery tooling. We plan on transitioning his employment status over to full-time upon his graduation from Greater Johnstown Career and Technology Center. As a local employer, we appreciate the educational experience Brent has received in your program. It has helped give him the skills and experience he's needed to be successful in his role at our manufacturing facility.

Best Regards,

A handwritten signature in black ink that reads 'Jamie Evanick'. The signature is written in a cursive, flowing style.

Jamie Evanick

Human Resource Manager

H&W Global Industries, LLC

414 Innovation Drive

Blairsville, PA 15717

O: (724) 459-5316





# Adult Education Report

June 28, 2022

## Program Start Dates:

### Summer Programs:

Bedford Welding-July 6<sup>th</sup>

Mobile Equipment Operations-July 6<sup>th</sup>

### Fall Programs:

Cosmetology-Aug. 24th

Electrical Technology-Aug. 15th

Welding-Aug. 24th

HVAC-Aug. 15<sup>th</sup>

Practical Nursing JT-Aug. 29th

Practical Nursing MV-Oct. 31th

Intergenerational-Aug. 24th

### Program Graduations:

Cosmetology: June 15, 2022

Mobile Equipment: June 20, 2022

Welding-Bedford Campus-June 24, 2022



**Business & Industry Connection:** The postsecondary programs at GJCTC have been strengthening ties with businesses in the region and planning more tours and guest speakers. This past year, tours and visits have been scheduled with Pepsi, CAMCO, Eastern Elevator, Re Michael, Ground Hog Solar, and McAneny Brothers, just to name a few.

# DIRECTOR'S REPORT



GJCTC Volume 16, Issue 10

June 28, 2022

## 2021-2022 Goals

### Mission

*Ensure Student Success*

### Vision

*Our graduates, through knowledge and experience, will contribute to the success of an ever-changing workforce.*

### Mission in Action



### Point of Interest:

GJCTC, ICTC, and GACTC are now in a formal partnership for Adult Education Perkins funding. We are one of only two CTC consortiums in PA, all other funding is via colleges.

### Upcoming events:

- No July meetings scheduled at this time
- 8-10-22 B&G meeting 5:30
- 8-10-22 JOC meeting 6:30

6-8-22

I just wanted to share a success story with you. I work in professional racing and have for the last 13 years this year we won the Indy 500. Thought you would enjoy this pic.

Thanks

Steve Malich

2008 Grad