

Greater Johnstown Career and Technology Center

Highlights

January 25, 2023 Regular Meeting

1. Minutes approved from the December 8, 2022 Reorganizational and Regular Meeting.
2. Minutes approved for the January 13, 2023 Special Meeting.
3. Treasurer's Report and Payment of Bills approved.
4. Correspondence:
 - A. Notification was received, from the Westmont Hilltop School District, stating that Dr. William Carney and Mr. Robert Gleason were appointed as their GJCTC JOC Representatives for the term from December 2022 through November 2023. Mr. Joseph Podrebarac and Dr. Kamal Gella will be the alternate representatives.
5. Item for Information only:
 - A. In acknowledgement of School Director Recognition Month, each GJCTC JOC Board Member was presented with a certificate of appreciation.
6. Approved the Committee of the Whole Agenda, as follows:
 - A. ITEMS RELATING TO EDUCATION AND PERSONNEL
 - a. Retroactively approved the director's acceptance of the verbal resignation of Dr. Joyce Miketic, Part-time LPN Instructor – Monroeville Campus, effective December 2, 2022.
 - b. Retroactively approved the director's acceptance of the written resignation of Dr. Michael Rietscha, LPN Coordinator, effective January 27, 2023. After meeting with Dr. Rietscha, he was relieved of duties on January 11, 2023.
 - c. Retroactively approved Mrs. Damiana Kniss, BSN, GJCTC LPN Instructor, as the Acting LPN Coordinator, until a permanent replacement can be found, effective January 16, 2023.
 - d. Retroactively approved Mrs. Laura Hollis, RN, GJCTC LPN Instructor, as the Monroeville LPN Site Coordinator, until a permanent replacement can be found, effective January 16, 2023.
 - e. Approved the director's acceptance of the retirement notice of Mrs. Mary Beth Smith, Nurse Aide Instructor, effective the close of business, Friday, January 27, 2023. Due to a family emergency, Mrs. Smith gave verbal notification that she was moving her last working day to Tuesday, January 17, 2023.
 - f. Approved the hiring of Mrs. Mary Christ for the position of Health Assistant Substitute Instructor. Her tentative start date is February 1, 2023.
 - g. Approved the MOU between the Association and Mrs. Pamela Smiach, GJCTC's Graphic and Digital Media Design Instructor. The MOU was reviewed by Attorney Repak.
 - h. Retroactively approved the hiring of Ms. Susan Hannak for the position of Part-time LPN instructor for the Kane Campus, effective December 5, 2022.
 - i. Approved the administration's response to the Occupational Advisory Committee's recommendations.

- j. Approved the following revisions to the GJCTC Career Foundation Board Advisors:
 - 1. Deletion: Mrs. Debi Balog, former Director of JARI
 - 2. Addition: Mr. Dave Grimaldi, Director of JARI
- k. Approved the following additions to the GJCTC Occupational Advisory Committee:
 - 1. Machine Tool Technology Dave Grimaldi Director, JARI
 - 2. Cosmetology Ashley Soltis Manager, Smart Styles
 - 3. Welding Clint Gontis Owner, Gontis Fabrication
- l. Retroactively approved the following members of GJCTC's Aviation Occupational Advisory Committee, retroactive to January 16, 2023. The administration recommends and supports the creation of an Occupational Advisory Committee for Aviation. This motion does not commit the Greater Johnstown Career and Technology Center or any sending schools to create and maintain a program, course, or courses. Any program or course would be based on student interest, adequate enrollment, and funding, if applicable, with motions to implement the respective courses or programs at a later date by the appropriate entity.
 - 1. Nolan Richie, MPA Executive Director, Senate Transportation Committee
 - 2. Cory Cree Manager, John Murtha Airport
 - 3. Larry J. Nulton, Ph.D. VP of Operations, Nulton Aviation Services, Inc.
 - 4. Kari Tate Managing Director, Sky West Airlines
 - 5. Robert Young Assoc. VP for Advancement, St. Francis University
- m. Approved and supports the application submitted by Dr. Larry Nulton to the Pennsylvania Department of Education for the following Classification of Instructional Programs codes (CIP Codes):
 - 1. CIP Codes:
 - a. 47.0607 Airframe Mechanics and Aircraft Maintenance Technology/Technician
 - b. 47.0608 Aircraft Powerplant Technology/Technician
 - c. 47.0609 Avionics Maintenance Technology/Technician
 - d. 49.0101 Aeronautics/Aviation/Aerospace Science and Technology – General
 - e. 49.0102 Airline/Commercial/Professional Pilot and Flight Crew
 - f. 49.0109 Remote Aircraft Pilot
 - 2. The intent of this application is to create state-wide CIP codes for any Pennsylvania school district or Career and Technology Center in order to establish the above courses/programs in part or in whole that will follow the national standards. This motion does not commit the Greater Johnstown Career and Technology Center or any sending schools to create and maintain the above program or courses. Any program or course would be based on student interest, adequate enrollment, and funding, if applicable, with motions to create the respective courses or programs at a later date by the appropriate entity.
- n. Approved the Articulation Agreement between the Greater Johnstown Career and Technology Center and Pennsylvania Highlands Community College. The agreement is for high school students pursuing an Associate Degree in Entrepreneurship, effective to January 25, 2023. The agreement represents an articulated course credits for a total of 15 credits and replaces any and all previous agreements.
- o. The Administration acknowledged and thanked Adam and Melony Stevens for their very generous donations a 2015 Mitsubishi Lancer, valued at \$5,255.00, to the Automotive Programs at GJCTC.
- p. Discussed the PCCD Grant which now requires a school security physical threat assessment to receive funding. Agreed to proceed with the required assessment.

B. ITEMS RELATING TO BUDGET AND FINANCE

- a. Wessel and Company Accountants and Advisors gave a presentation in Executive Session.
- b. Retroactively approved the 2023 IRS Mileage Reimbursement Rate of 65.5 cents, effective January 1, 2023.

- c. Approved the 2023-2024 Projected Secondary Budget to be tentatively adopted and for the mail ballot resolution to be forwarded to the participating school districts' boards for voting on final adoption.

C. ITEMS RELATING TO BUILDING AND GROUNDS

- a. Approved the administration's recommendation to test 5 areas not previously tested.
- b. Approved the following Use of Facility Requests:
 - 1. West End Ambulance/Seventh Ward Civic Association – CDL Lot, November 20, 2022. (Retroactive)
 - 2. Mambo Partners LLC dba Spice Sisters, Field-to-Fork Kitchen, as needed.
 - 3. Indiana University of Pennsylvania (IUP). – Health Assistant Classroom, Weekly, for 15-weeks beginning January 24, 2023. (Retroactive)
 - 4. Soccer Shots – E211/Outside Field, Wednesdays/Thursdays, March 27-May 18, 2023, Tuesday/Thursdays, 5:30 pm – 7:30 pm and May 31-June 16, 2023, Tuesday/Thursdays, 5:30 pm – 7:30 pm.
- c. Approved the administration request for the additional funds necessary to complete the air conditioning updates to the G-Wing Gymnasium project.
- d. Approved the minutes resulting from the January 13, 2023 special meeting of the Building and Grounds Committee Meeting.
- e. Updated the board on the East Hills Recreation lease. The 10-year lease was approved and signed.
- f. Approved the administration to issue a six (6) month notice of lease non-renewal to the Compound.
- g. Approved the lease renewal between GJCTC and Total Control.
- h. Approved a 2% annual lease increase for the next 3 years for all rolling leases.

D. ITEMS RELATING TO STUDENT ACTIVITIES

- a. Approved the Spartan Pride Plan of Activities and Budget, for the 2022-2023 school year, as presented.

- 7. **Mr. Randy Roxby, Supervisor of Building and Grounds**, updated the board on the following:
 - A. Bettwy was in to conduct a yearly check on the fire alarm system.
 - B. He has begun to stock up on supplies, with some items having an 18-month supply.
 - C. The WIZ Vacuums are working extremely well. He is investigating the possibility of a robotic floor scrubber.
 - D. Locker removal has begun.
- 8. **Dr. Jason Hicks, Assistant Administrator of Secondary Education**, presented the attached High School Report.
- 9. **Mrs. Tricia Rummel, Supervisor of Adult Education**, presented the attached Adult Education Report.
- 10. **Mr. John S. Augustine II, Administrative Director**, presented the attached Director's Report.
- 11. **Mr. Arnold Nadonley, Chief School Administrator**, stated that at the most recent PAC meeting the budget was discussed.
- 12. **Mr. Ronald Repak, Solicitor**, reviewed the results of the Richland Zoning Committee Meeting that he and Mr. Augustine Attended.
- 13. **Mr. Galen George, J.O.C. Chairperson**, asked the board to review the list of 2023 GJCTC JOC Sub-Committees and Sub-Committee dates. Mr. George asked for volunteers to join and chair the committees.

14. The February Regular Meeting is scheduled for Tuesday, February 28, 2023, immediately following the Committee of the Whole Meeting at 6:30 p.m. There is not a need for the previously scheduled Personnel and Negotiations Committee meeting, as there are no ongoing negotiations.

The Curriculum and Enrollment Committee will meet at 5:30 p.m.



High School Report

STUDENTS OF THE MONTH

Every month GJCTC teachers are tasked with selecting a student of the month. The criteria for student of the month is a good work ethic, good attendance, and demonstrate qualities as a valuable team member to their classroom. The following students have met these requirements.

Congratulations Students!

Auto Technology – Koltin Dugan (Windber)

Collision Repair – Avery McNelley (Richland)

Construction Technology – Logan McIntyre (Forest Hills)

Cosmetology – Brooklyn Randolph (Westmont)

Culinary Arts – Caiden Fisher (Forest Hills)

Diesel Mechanics – Elleyana Johnson (Ferndale)

Early Childhood – Abigail Sarver (C. Township)

Graphic Design – Madison Parks (Forest Hills)

Health Assistant – Devin Box (Richland)

Lab Technology – Colton Snyder (North Star)

Machine Tool – Kyler Anderson (Windber)

Poly-Technical – Michaela Teeter (Forest Hills)

Sports Medicine - Mikayla Mayer (Forest Hills)

Cooperative Education

- 16 Students Placed



Mr. Williamson & Masonry Students

Construction Trades

Stone Veneer Fireplace

Important Dates:

- Open House - February 1, 2023
4:30 PM - 7:00 PM
- Spring Occupational Advisory
Committee Meeting - February 20,
2023 @ 8:00 AM



**GJCTC Culinary Students attended the
Pennsylvania Farm Show on January 12,
2023.**

Student Testimonial's

H.S., grade 10, “the trip was great ... I liked the work I did there”.

C.F., grade 10, “trip was nice ... we cut a lot of onions”.

N.Y., grade 11, “Farm show was a really good place to try new foods. It was also a great way to learn different prepping ingredients”.



Adult Education Report

January 25, 2023

Program Graduations:

Ten Students from the Mobile Equipment Operations and Eight students from the Welding program (Bedford County campus) graduated on December 21, 2022



Programs Working Together:

Students in the Adult Education Electrical Technology, HVAC, and Construction Tech programs worked with the High School Construction Tech program to remodel the ceiling in the cafeteria.



HVAC Program—Field Trips and Certifications:

Duct board class and Heat loss/gain class at R.E. Michel

Students had the opportunity to go to R.E. Michel and take part in cutting and assembling duct board, a very common material used for ducting in new construction. Additionally, the students created a house and made a load calculation to see what size equipment was needed to heat and cool the house.

Water Treatment with State Chemical

Chris Cascino from State Chemical came to GJCTC to talk to students about the importance of water treatment in HVAC systems. Chris also brought water samples from other places that he treats so the students could see how to test the water for different things

Certifications:

Students in the HVAC program can earn the following certifications while enrolled in the program:

- OSHA 10 safety
- EPA 608 Universal-needed to handle refrigeration
- Gastite Certification-needed to run Gastite flex gas tubing throughout houses
- Tracpipe Certification-The students learned and were certified in different ways and codes to run Tracpipe flex gas tubing throughout houses. **This a new certification that we will continue to offer to future classes.**



DIRECTOR'S REPORT



GJCTC Volume 17, Issue 4

January 25, 2023

2022-2023 Goals

Mission

Ensure Student Success

Vision

Our graduates, through knowledge and experience, will contribute to the success of an ever-changing workforce.

Vs

Positively impact an every-changing workforce. (draft)

Projects for 2022-2023:

- Building-wide ESCO project - on schedule 53% complete.
- Business Manager transition - 2nd attempt—Welcome Mr. Zern!
- PDE APE review preparation for the 23-24 school year - on schedule.
- PDE CATS re-approval due December 2022 - completed.
- PDE Comprehensive Plan due in March 2023 - will be ready to submit to the JOC at the February meeting.
- Micro-Certification students - 49 hybrid car, 19 defense, 6 CDL (2 more rotations scheduled for 3rd trimester).
- Special Education programming - 16 Polytech and 4 Apartment.
- New Superintendent of Record - new 14 year plan approved.
- 4 new secondary teachers - All still with us!
- Record high secondary enrollment, near capacity enrollment in Career in a Year programs, and highest IG enrollment in past 10 years.
- Internal LPN program review - recommending JOC Curriculum and Enrollment Committee meeting for February 28, 2023 @ 5:30.

Graduate Highlight

Chef Catie Van Slyke is a '14 grad of GJCTC's Culinary Arts program. She earned an associate and bachelor's degree from Johnson & Wales University and studied abroad for French Pastry at Ecole Nationale Superieure De Patisserie. She is currently the Pastry Chef for Kimpton Hotels & Restaurants in Charlotte, NC.

Points of Interest:

GJCTC 1.2 megawatt solar power generation station was approved by the Richland Township Zoning Board. Special thanks to Solicitor Repak for joining me at the meeting and Introducing the project. Major KUDOS to Mr. Reese for explaining the project to the Board. Mr. Reese is the Senior Project Manager, ARM Group LLC, the designers of the solar field.

Upcoming events:

- 2-1-23 Open House and Hospitality room for Area Board Members 4:30-7:00
- 2-28-23 Curriculum and Enrollment Committee 5:30
- 2-28-23 JOC mtg 6:30

