

Greater Johnstown Career and Technology Center

Highlights

January 25, 2022 Regular Meeting

1. Minutes approved from the December 9, 2021 Reorganizational and Regular Meeting.
2. Treasurer's Report and Payment of Bills approved.
3. Correspondence – None
4. Item for Information only:
 - A. In acknowledgement of School Director Recognition Month, each GJCTC JOC Board Member was presented with a certificate of appreciation and an engraved GJCTC commemorative tumbler.
5. Approved the Committee of the Whole Agenda, as follows:
 - A. ITEMS RELATING TO EDUCATION AND PERSONNEL
 - a. Approved the director's acceptance of the resignation of Mrs. Gaynell Shrift, Part-time Secretary, effective December 31, 2021.
 - b. Approved the director's acceptance of the retirement notice of Ms. Melissa McCall, Assistant Administrator of Fiscal Operations, effective September 13, 2022, or date established by PSERS.
 - c. Approved the hiring of Mrs. Lori Dell for the position of Business Manager. Her tentative start date is April 1, 2022.
 - d. Approved the director's acceptance of the retirement notice of Mrs. Melony Gaudlip, Secondary Education Cosmetology Instructor, effective the last day of the 2021-2022 school year.
 - e. Retroactively approved the hiring of Ms. Susan Hannak for the position of LPN instructor for the Monroeville Campus, effective January 24, 2022.
 - f. Ratified the agreement with the GJCTC Educational Association effective July 1, 2022 through June 30, 2025.
 - g. Approved the administration's response to the Occupational Advisory Committee's recommendations.
 - h. Discussed the Adult Education HEERF CARES Grant.
 - i. Discussed the Secondary Education ESSER Grant Survey.
 - j. Approved the administration's recommendation to transfer a list of items, detailed in the Police Academy Material Transfer Handout, from GJCTC to Penn Highlands Community College.
 - k. Approved the minutes from the December 9, 2021 Personnel and Negotiations Committee Meeting.
 - B. ITEMS RELATING TO BUDGET AND FINANCE
 - a. Retroactively approved the 2022 IRS Mileage Reimbursement Rate of 58.5 cents, effective January 1, 2022.
 - b. Approved the 2022-2023 Projected Secondary Budget to be tentatively adopted and for the mail ballot resolution to be forwarded to the participating school districts' boards for voting on final adoption.

C. ITEMS RELATING TO BUILDING AND GROUNDS

- a. Approved the following Use of Facility Requests:
 - 1. Creative Weekend Catering – Field-to-Fork Kitchen, January 15, 2022.
 - 2. Ferndale Area School District – Auditorium, Career Seminar Room, Cafeteria, Classrooms, March 4, 2022.
 - 3. Charles J. Merlo Inc. – Career Seminar Room, February 25, 2022.
 - 4. Soccer Shots – E211/Outside Field, Wednesdays/Thursdays, March 30 through May 19, 2022.
- b. Approved the administration's request to pre-authorize future Use of Facilities requests for Creative Weekend Catering.
- c. ESCO Project Update: The board discussed the loan amount and approved the administration's request to seek financial vendors.

D. ITEMS RELATING TO STUDENT ACTIVITIES – None

- 6. **Mr. Randy Roxby, Supervisor of Building and Grounds**, updated the board on the following: Staging areas have been set for the ESCO project building materials that have been pre-purchased. Additionally, there have been multiple meetings with engineers from TEN. Bettwy was in to conduct a yearly check on the fire alarm system. Additionally, the maintenance crew has been very busy, during the month of January, with snow removal.
- 7. **Dr. Jason Hicks, Assistant Administrator of Secondary Education**, presented the attached High School Report.
- 8. **Mrs. Tricia Rummel, Supervisor of Adult Education**, presented the attached Adult Education Report.
- 9. **Mr. John S. Augustine II, Administrative Director**, presented the attached Director's Report.
- 10. **Mr. Thomas Kakabar, Chief School Administrator**, informed the board that at the January 20th meeting, the PAC had 100% attendance. The group discussed the ESCO project and the secondary budget. Mr. Kakabar expressed his thanks to Mr. Augustine and Ms. McCall for their hard work in putting together the secondary budget. Additionally, the PAC discussed the Business Manager position and feel it is important to have a quality-skilled person. The PAC also discussed the 2022-2023 school year calendar. Currently all 7 sending schools and GJCTC are starting on August 24, 2022. Finally, the group discussed Covid-19 home tests. It was decided that since it is difficult to validate these home tests, they will not be accepted. Only Covid-19 test results from a health care provider will be accepted as proof of positive or negative results.
- 11. **Mr. Gary Costlow, Solicitor**, expressed his enthusiasm for the upcoming building project and will be assisting the administration in matters of financing.
- 12. **Mr. Galen George, J.O.C. Chairperson**, recounted to the board a few highlights from the recent Legislators' Tour. He stated that the students and instructors were very impressive and the building in general was extremely clean. The list of 2022 GJCTC JOC Sub-Committee dates were reviewed and a call was made for volunteers to join and/or chair select committees. Additionally, Mr. George presented a challenge to the Curriculum and Enrollment Committee to increase student seat time at GJCTC.
- 13. **The February Regular Meeting is scheduled for Tuesday, February 22, 2022, immediately following the Committee of the Whole Meeting at 6:30 p.m. The Personnel and Negotiations committee will meet at 5:30 p.m.**



High School Report

STUDENTS OF THE MONTH

Every month the teachers are tasked with picking a student of the month. The criteria for student of the month is good work ethic, good attendance, a valuable team member to the work and classroom environment. The following students have received student of the month.

Auto Technology – Stephen Hanley (Westmont)
Collision Repair – Logan Buck (Richland)
Construction Technology – Ethan Barnes (Windber)
Cosmetology – Ainslee McClockey (Windber)
Culinary Arts – D'Metrius Johnson (C. Township)
Diesel Mechanics – Timothy New (Forest Hills)
Early Childhood – Olivia McMunn (Richland)
Graphic Design – James Haslam (Forest Hills)
Health Assistant – Kara Spanko (Westmont)
Lab Technology – Trinity Blough (Shade)
Machine Tool – Alex Stepp (Windber)
Poly-Technical – Eric Padilla (Richland)
Sports Medicine – Abbigale Parks (Windber)
Welding – Donnavan Sanchez (Forest Hills)

Upcoming Dates:

- Open House
4:30 pm - 7 pm
February 2, 2022
- OAC Meeting
February 21, 2022
- NOCTI Testing
Starting April



Photo Above: Sports Medicine Tour held on January 24, 2022. Special Thanks to East Hills Ambulance and Fire.

Cooperative Education

- 13 Placed, 13 Pending

Student Certifications

- 538 certifications earned as of January 25, 2022

9th Grade Program Visits

Automotive Technology	93
Collision Repair	37
Construction Technology	94
Cosmetology	160
Culinary	194
Diesel	80
Early Childhood	118
Graphic & Digital Design	132
Health Assistant	161
Laboratory Technology	75
Machine Tool Technology	59
Sports Medicine	154
Welding	125

**The Career Foundation Committee is in
search of a JOC member that would like to
join the scholarship team.**

**If interested, please email Dr. Hicks at
jhicks@gjctc.org**



Adult Education Report

January 25, 2022

Electrical Technology Renovation:



Adult Ed CARES Act money is being used for the renovation in the Electrical Tech program. The metal & wood framed walls and dropped & commercial ceiling being built will allow the class to replicate almost any residential or commercial situation. The HS construction Tech program is doing the building and the Adult Ed Electrical Tech instructor is assisting with the design.

Program Graduations:

The Welding-Bedford Campus and Mobile Equipment Operations Class graduated Dec. 22, 2021



Winter/Spring Programs:

Jan. 5 Mobile Equipment Operations & Welding-Bedford Campus

Feb. 14, 2022 Electrical Technology/Welding -JT/Cosmetology

Mar. 1 PN-MV Campus

May 2 PN-JT Campus

Practical Nursing News:

GJCTC Practical Nursing program happy to report latest NCLEX pass rate - 100% for October through December quarter.

Our new instructor for the Monroeville campus is Susan Hannak, MSN, RN. She comes to us with 20 years of nursing education experience.

DIRECTOR'S REPORT



GJCTC Volume 16, Issue 5

January 25, 2022

2021-2022 Goals

Mission

Ensure Student Success

Vision

Our graduates, through knowledge and experience, will contribute to the success of an ever-changing workforce.

Guarantee Energy Savings Assessment and Project Highlights and History

Lighting Upgrade - 3,352 new fixtures. Last partial upgrade in 2003.

Roof - Full roof replacement. Current roof is 44 years old.

Electrical - Complete Head-end and main panel replacement. All current equipment is original.

Mechanical Systems:

AC- New roof top units to be installed. Last replaced in 2005

Heat - Complete new system. Boilers were replaced in 1992 and all shop area heating units are original.

Windows - 292 to be installed. All current windows are original.

Flooring - 1st floor to be polished concrete and 2nd floor new carpet tiles. Some areas of the building are still original flooring.

Garage Doors - 31 to be installed. Originals replaced once in past 52 years.

Security Cameras - 26 will be installed, 15 inside and 11 outside. Currently 7 are in operation.

Point of Interest:

Special thanks to our local legislators, Sen. Langerholc, Sen. Stefano, Rep. Burns, and Rep. Rigby. They attended a tour of GJCTC on Friday, January 21 to see first hand the impact of the equipment grants they provide to CTCs. I am so very proud of our students that led the tour and demonstrated the equipment. In the past 5 years GJCTC has purchased \$441k in grant funded equipment.

Upcoming events:

- 2-2-22 Open House
4:30 -7:00
- 2-22-22 Personnel Committee, if needed
5:30
- 2-22-22 JOC meeting
6:30



GJCTC Legislative Tour 1-21-22