

GREATER JOHNSTOWN CAREER AND TECHNOLOGY CENTER

JOINT OPERATING COMMITTEE OF THE WHOLE MEETING AGENDA FEBRUARY 28, 2023

- 1) CALL TO ORDER
- 2) ANNOUNCEMENT
- 3) EXECUTIVE SESSION FOR PERSONNEL/LEGAL MATTERS
- 4) ITEMS RELATING TO EDUCATION AND PERSONNEL
 - A. **Conference Request**
 1. The administration recommends for approval the following Conference Request:
 - a. **Conference:** 2023 SkillsUSA State Championships
 - Employee: Mr. Joel Yoder, Secondary Collision Repair Instructor and SkillsUSA Advisor
 - Dates: April 12-14, 2023
 - Location: Hershey, PA
 - Number of Students: 4
 - Cost: \$693.00 for hotel and registration fee (General Funds)
 - B. **07/01/2023-06/30/2026 Comprehensive Plan for Public Review**
 1. The administration recommends the approval of the 2023-2026 Comprehensive Plan for a 28-day public inspection beginning March 1, 2023.
 - C. **Greater Johnstown CTC Award Ceremony 2023**
 1. The administration requests approval for the rental agreement between the Greater Johnstown Career and Technology Center and Penn Highlands Community College for the use of the Gym, and Rooms A104, A102 and A106 for the purpose of the 2023 GJCTC Award Ceremony.
 - a. Cost: \$900.00
 - D. **Welcome Team Member**
 1. The administration recommends the retroactive approval of the following GJCTC Welcome Team Member, at the rate of \$10.45/hour.
 - a. William Mack, retroactive to Tuesday, February 14, 2023. (Required clearances received)
147 Berkey Drive
Johnstown, PA 15904
 - E. **Leave Without Pay Request**
 1. Retroactive approval is requested for the leave without pay request for Mr. Taylor Maris, Part-time Custodian, for January 25, 2023.
 - F. **Employee Retirements**
 1. Retroactive approval is requested for the director's acceptance of the notice of retirement of Mr. Edward Kozdron, Part-time Custodian. Mr. Kozdron's last day of employment was Friday, February 3, 2023.
 2. The administration recommends the approval of the director's acceptance of the notice of intent to retire from Ms. Annette Fisanick, LPN Instructor-Johnstown Campus. Ms. Fisanick will be retiring on June 30, 2023 after 31 years of instructing at GJCTC.

G. Employee Reassignment

- 1. FYI – Effective Monday, February 6, 2023, the Administrative Director reassigned Mr. Michael Farabaugh, former Welcome Team Member, to the position of Part-time Custodian. The compensation for this position is \$11.10/hour.

H. Technical Assistance Program (TAP) Commitment

- 1. The administration requests permission for GJCTC to participate in the 2023-2024 BCTE Technical Assistance Program for:
 - a. NOCTI Pre-Test and Study Guides
 - b. Teacher Coaching Clinics

I. Other Items Relating to Education and Personnel

5) ITEMS RELATING TO BUDGET AND FINANCE

A. Budget and Finance Committee Minutes from January 25, 2023 (Light Blue Handout)

- 1. Approval is requested for the minutes resulting from the January 25, 2023 Budget and Finance Committee Meeting.

B. Results of the Mail Ballot Resolution for adoption of the 2023-2024 Tentatively Adopted Secondary Budget:

- 1. The following mail ballot resolutions have been received for the 2023-2024 tentatively adopted Secondary Budget of \$6,771,047.95:

DISTRICT	YES VOTES	NO VOTES	ABSTAIN	ABSENT	TOTAL
CONEMAUGH TWP	7	0	0	2	9
FERNDALE AREA	8	0	0	1	9
FOREST HILLS	7	0	0	2	9
GR. JOHNSTOWN	9	0	0	0	9
RICHLAND	0	0	0	0	0
WESTMONT HILLTOP	9	0	0	0	9
WINDBER AREA	8	0	0	1	9
TOTALS	48	0	0	6	54

The 2023-2024 Secondary Budget has been **ADOPTED** with 48 affirmative votes from 6 districts.

- 2. A vote of 2/3 of the participating school districts and a majority of the participating school directors is required to adopt the Secondary Budget.

*At the time of print, 1 school board has not voted on this item.

C. Juil Settlement Offer

- 1. The administration recommends accepting the offer of \$8,325.00 to resolve its Government Entity claim against JLI. This offer has been reviewed and recommended by Solicitor Ronald Repak.

D. Transfer of Accounts

- 1. The administration recommends the Joint Operating Committee name Mr. Matthew Zern, GJCTC's Financial Officer, and Mr. John S. Augustine II, GJCTC's Administrative Director, as authorized representatives of the Greater Johnstown Career and Technology Center's Joint Operating Committee, with the rights to finalize the transfer of all accounts held at First National Bank to First Summit Bank.

E. Auditing Contract

- 1. The administration recommends the approval of the mutual agreement to end the contract for auditing services with Barnes Saly & Company P.C., Certified Public Accountants & Consultants.
- 2. Discussion: Future auditing service provider.

F. Other Items Relating to Budget and Finance

6) ITEMS RELATING TO BUILDING AND GROUNDS

A. Use of Facility Request

1. The administration recommends the approval of the following Use of Facility Request:

a. Name of Organization:	Cambria County Election Office
Purpose:	Political
Dates Requested:	May 16, 2023: Primary November 7, 2023: General Election
Facility Requested:	Cafeteria – Precinct #8
Time:	6:00 a.m. – 9:00 p.m.
Cost:	\$334.02

B. Rental Discussion

1. Discussion: Rental request for Room E205.

C. Auxiliary Gym and Band Room Modification Request

1. Uzelac Gymnastics has verbally expressed a desire to modify areas of their new space at their expense.
 - a. Uzelac's has been informed that all modification requests must be submitted in writing and have prior approval.
2. Discussion: Based on discussions with TEN engineering observations, it is not recommended that the wing seating areas of the auditorium be removed nor is removing the band area steps recommended.

D. Trades Technology Complex Building Security Plan

1. The administration recommends the approval of the revised Trades Technology Complex Building Security Plan. (Available upon request)
 - a. Updated the GJCTC Triage Coordinator from Dr. Michael Rietscha to Mrs. Damiana Kniss.
 - b. Based on a review of the plan, no other updates are required.

E. Dar Pro Solutions Service Agreement

1. Approval is requested for the Used Cooking Oil Recycling Service Agreement between GJCTC and Dar Pro Solutions.
2. Term: 36-months, with automatic renewal for an additional 12-month term unless terminated with 60-day notification.
3. Cost: \$0

F. Beauty Lawn Bid – Total Vegetation Control 2023

1. The administration recommends the approval of the bid from Beauty Lawn of Pennsylvania for Total Vegetation Control for the 2023 growing season.
 - a. Cost for the 2023 growing season: \$

G. Other Items Relating to Building and Grounds

7) ITEMS RELATING TO STUDENT ACTIVITIES

A. Conference/Field Trip Request

1. The administration recommends for approval the following Conference Request:

a. Conference:	2023 SkillsUSA Championships
Dates:	April 12-14, 2023
Location:	Hershey, PA
Number of Students:	4
Cost:	\$1,144.00 hotel and registration fees (Student Funded-SkillsUSA)

B. Other Items Relating to Student Activities

8) OTHER BUSINESS

9) ADJOURNMENT