

**GREATER JOHNSTOWN CAREER AND TECHNOLOGY CENTER  
REORGANIZATIONAL AND REGULAR MEETING AGENDA  
JOINT OPERATING COMMITTEE  
December 9, 2021**

**1. ROLL CALL OF MEMBERS**

**2. INVOCATION AND PLEDGE OF ALLEGIANCE**

**3. COMMENTS, VISITOR INTRODUCTIONS**

**4. REORGANIZATION OF JOINT OPERATING COMMITTEE**

**A. Establishment of a Temporary Chairperson**

**B. Election of a Chairperson**

**C. Election of a Vice-Chairperson**

**D. Election of a Solicitor**

1)JOC

2)Personnel Issues

**E. Establishment of Meeting Dates, Times and Place for the 2022 Calendar Year:**

1)Meetings will immediately follow the Committee of the Whole Meeting at 6:30 P.M.

a. January 25, 2022 – Tuesday

b. February 22, 2022 – Tuesday

c. March 22, 2022 – Tuesday

d. April 26, 2022 – Tuesday

e. May 24, 2022 – Tuesday

f. June 28, 2022 – Tuesday

g. August 10, 2022– Wednesday

h. September 27, 2022 – Tuesday

i. October 25, 2022 – Tuesday

j. December 8, 2022 – Thursday (Reorganizational and Regular Meeting)

**5. APPROVAL OF MINUTES – October 26, 2021 Regular Meeting Minutes (Light Green Handout)**

**6. TREASURER’S REPORT AND PAYMENT OF BILLS (White Handout)**

**7. CORRESPONDENCE**

The following items of correspondence have been received:

**A. Conemaugh Township Area School District**

1)Notification was received, from the Conemaugh Township Area School District, stating that Mr. Jeffery Alesantrino and Dr. Rocco Mantini were appointed as their GJCTC JOC Representatives for the term from December 2021 through November 2022. Mr. Earl E. Sleek, II will be their alternate representative.

**B. Ferndale Area School District**

1)Notification was received, from the Ferndale Area School District, stating that Mr. Stephen Thompson was appointed as their GJCTC JOC Representative for the term from December 2021 through November 2022. Mrs. Susan Boyle will be their alternate representative.

C. **Forest Hills School District**

- 1) Notification was received, from the Forest Hills School District, stating that Mr. Galen George, Dr. Timothy Ondrejik, and Dr. Richard Knavel were appointed as their GJCTC JOC Representatives for the term from December 2021 through November 2022. Mr. Edward Hudak will be their alternate representative.

D. **Greater Johnstown School District**

- 1) Notification was received, from the Greater Johnstown School District, stating that Mr. Eugene Pentz was appointed as their GJCTC JOC Representative for the term from December 2021 through November 2022. Mr. Randy Romesberg will be their alternate representative.

E. **Richland School District**

- 1) Notification was received, from the Richland School District, stating that Mr. David Hudak and Mr. Julian Beglin were appointed as their GJCTC JOC Representatives for the term from December 2021 through November 2022. Mrs. Tricia Shaffer will be their alternate representative.

F. **Westmont Hilltop School District**

- 1) Notification was received, from the Westmont Hilltop School District, stating that Dr. William Carney, Dr. Kamal Gella, and Mr. Robert Gleason were appointed as their GJCTC JOC Representatives for the term from December 2021 through November 2022.

G. **Windber Area School District**

- 1) Notification was received, from the Windber Area School District, stating that Mr. Roger Birkhimer, Mr. Steve Kormanik and Mr. Matt Waite were appointed as their GJCTC JOC Representatives for the term from December 2021 through November 2022. Mrs. Susan Layton will be their alternate representative.

8. **ITEMS FOR INFORMATION ONLY**

9. **EXECUTIVE SESSION FOR PERSONNEL/LEGAL MATTERS**

10. **ITEMS RELATING TO EDUCATION AND PERSONNEL**

**A. Conference/Meeting Requests**

- 1) The administration recommends approval of the following Conference/Meeting Attendance Requests:

a. **Conference:** **PACTA Pathways to Career Readiness: An Education and Workforce Development Symposium\***

Employee: John S. Augustine II, Administrative Director

Employee: Lisa Kuhn, Polytech Instructor/Cooperative Education Coordinator

Dates: February 10 & 11, 2022

Location: Hershey Lodge and Conference Center

Cost: \$379.00

(Mrs. Kuhn's registration and hotel will be paid for by Penn State)

\* Any Board or PAC Member interested in attending the PACTA Pathways to Career Readiness: An Education and Workforce Development Symposium should contact Fran Kazmierczyk at (814)266-6073 Ext. 108.

**B. Request for Unpaid Leave of Absence**

- 1) Retroactive approval is requested for the following unpaid medical leave of absence.

a. Gaynell Shrift, Part-time Secretary, for December 7, 2021 – February 1, 2022.

**C. GJCTC Career Foundation Board Advisors Update**

- 1)The administration recommends the approval of the following revisions to the Greater Johnstown Career and Technology Center’s Career Foundation Advisors.
  - a. Deletion:
    - i. Vanessa Gardner, Career Foundation Secretary
  - b. Addition:
    - i. Mrs. Tricia Rummel, Career Foundation Secretary

**D. Employee Resignations**

- 1) Retroactive approval is requested for the director’s acceptance of the mutual agreement to the end of employment of Mr. Peter Fedash, Part-time Instructional Aide, effective the close of business, October 29, 2021.
- 2)Approval is requested for the director’s acceptance of the resignation of Mr. Daniel Garrity, LPN Instructor – Johnstown Campus, effective, December 11, 2021.

**E. LPN Instructor – Monroeville Campus**

- 1)Retroactive approval is requested for the hiring of Mrs. Dana Shondelmyer, for the position of LPN Instructor for the Monroeville Campus, effective November 23, 2021 until the end of business December 8, 2021. Mrs. Shondelmyer will be compensated at the established Adult Education LPN hourly rate of \$28.75/ hour.
  - a. Dana L. Shondelmyer  
705 Fennelton Road  
New Alexandria, PA 15670

**F. Ignite Education Solutions Contract** (Salmon Handout)

- 1)Retroactive approval is requested for the following contract with Ignite Education Solutions for the 2021-2022 school year, effective November 1, 2021.
  - a. Part-time Construction Aide - General Funded @ \$110.72/day.

**G. GJCTC Substitute Instructor**

- 1)Retroactive approval is requested for the following High School substitute instructor, for the 2021-2022 school year, at the established Adult Education Hourly rate of \$24.00/hour, effective November 23, 2021.
  - a. Mr. Walter Christ, Jr.

**H. Additions/and Changes to the Occupational Advisory Committee for Diesel Technology**

- 1)The administration recommends the approval of the following additions/changes to GJCTC’s Occupational Advisory Committee for Diesel Technology:
  - a. Additions:

i. Dan Markley	Five Star International, LLC, Outside Parts Sales
ii. Derek Shearman	Five Star International, LLC, Service Manager
iii. Don Stohon	McAneny Brothers, Inc., Fleet Manager
iv. James Summers	Riggs Industries, Director of Safety and HR
  - b. Change of Employer:
    - i. Shawn Kauffman                      McAneny Brothers, Inc., Director of Human Resources

**I. Waynesburg University Articulation Agreement**

- 1)The administration requests the approval for the updated articulation agreement between the Waynesburg University and the Greater Johnstown Career and Technology Center for students who plan to enter in the Exercise Science Pre-Athletic Training Program. Waynesburg offers students a five-year concurrent program, which will lead to a Bachelor of Science and a Master of Science in Athletic Training Degree upon completion.

2)Seven (7) credits will be awarded for the following four courses:

- a. BIO 105 (2 Credits) – Medical Terminology
- b. HSC 105 (1 Credit) – Introduction to Health Sciences
- c. HSC 205 (3 credits) – Sports Medicine Concepts & Injuries
- d. HSC 136 (1 Credit) – First Aid and CPR Training

**J. Adult Education HEERF CARES Grant**

**K. Bid Approval – 2005 Peterbilt Model 379 Dump Truck**

1)The administration recommends for approval the low bid submission for a 2005 Peterbilt Model 379 Dump Truck. The dump truck will be paid for by the Adult CARES Grant.

- a. West Penn Diesel - \$49,900.00  
291 State Route 210  
Shelocta, PA 15774

**L. Bid Approval – 1994 Mack RD688S Truck**

1)The administration recommends for approval the low bid submission for a 1994 Mack RD688S Truck. The truck will be paid for by the Adult CARES Grant.

- a. Glenn O. Hawbaker Inc - \$27,500.00  
711 East College Avenue  
Bellefonte, PA 16823

**M. Other Items Relating to Education and Personnel**

**11. ITEMS RELATING TO BUDGET AND FINANCE**

**A. Budget and Finance Committee Minutes** (Yellow Handout)

1)The administration recommends the approval of the minutes resulting from the October 26, 2021 Budget and Finance Committee Meeting.

**B. Other Items Relating to Budget and Finance**

**12. ITEMS RELATING TO BUILDING AND GROUNDS**

**A. Lead Water Testing**

1)The administration recommends testing 5 areas not previously tested.

**B. Use of Facility Request**

1)The administration recommends the approval of the following Use of Facility Request:

- a. **Name of Organization:** Creative Weekend Catering
- Purpose: Catering
- Date Requested: November 15, 2021, 4 hours (Retroactive)
- Date Requested: November 29, 2021, 2 hours (Retroactive)
- Facility Requested: Field-to-Fork Kitchen
- Cost: \$60.00

**C. Motorcycle Training Lease**

**D. Energy Services Contracting Organization (ESCO) Project Update**

1)In order to expedite the implementation of GJCTC's window replacements, the administration recommends the approval of the preauthorization for pre-purchase.

- a. The cost of the equipment for the pre-purchase shall not exceed \$469,773.00.

**E. Secondary Education ESSER Grant**

1) The administration requests approval to survey our secondary education students, parents, Professional Advisory Committee, and Local Advisory Committee the following question:

- a. *GJCTC is a recipient of a grant to help us improve our educational environment in a Covid teaching and learning era. Do you agree with GJCTC using the funds to improve the air quality within GJCTC by upgrading our HVAC system, windows, and removing carpet that can harbor dust, bacteria and other debris that is not easily removed?*

**F. Other Items Relating to Building and Grounds**

**13. ITEMS RELATING TO STUDENT ACTIVITIES**

**A. Spartan Pride Co-Advisors**

- 1) The administration recommends the approval of Mrs. Carissa Penatzer, Secondary Health Assistant Instructor, and Mr. Scott Thomas, Secondary Construction Technology Instructor, as the 2021-2022 Spartan Pride Co-Advisors, at the supplemental contract rate of \$1,050 each.

**B. Plans of Activities and Budgets for the 2021-2022 School Year** (Light Blue Handout)

- 1) The administration recommends approval of the Plans of Activities and Budgets, for the 2021-2022 school year, for the following Student Organizations, as presented:
  - a. National Technical Honor Society
  - b. ProStart
  - c. SkillsUSA
  - d. Spartan Pride
  - e. STAR

**C. Clay Target Club**

- 1) The Clay Target Club has been cancelled for the 2021-2022 school year, due to lack of student interest.

**D. Other Items Relating to Student Activities**

**14. REPORT OF THE SUPERVISOR OF BUILDING AND GROUNDS**

**15. REPORT OF THE ASSISTANT ADMINISTRATOR OF SECONDARY EDUCATION** (Grey Handout)

**16. REPORT OF THE SUPERVISOR OF ADULT/WORKFORCE DEVELOPMENT** (Lavender Handout)

**17. REPORT OF THE ADMINISTRATIVE DIRECTOR** (Beige Handout)

**18. REPORT OF THE CHIEF SCHOOL ADMINISTRATOR**

**19. REPORT OF THE SOLICITOR**

**20. REPORT OF THE J.O.C. CHAIRPERSON**

**21. JANUARY REGULAR MEETING**

The January Regular Meeting of the GJCTC JOC will be Tuesday, January 25, 2022 at 6:30 P.M. The Budget and Finance Committee will meet at 5:30 p.m.

\*There will be a Personnel and Negotiations Committee meeting in January for contract negotiation. The date and time will be announced.

**22. OTHER BUSINESS**

**23. ADJOURNMENT**