

**GREATER JOHNSTOWN CAREER AND TECHNOLOGY CENTER  
REORGANIZATIONAL AND REGULAR MEETING AGENDA  
JOINT OPERATING COMMITTEE  
December 8, 2022**

1. **ROLL CALL OF MEMBERS**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE**
3. **COMMENTS, VISITOR INTRODUCTIONS**
4. **REORGANIZATION OF JOINT OPERATING COMMITTEE**
  - A. Election of a Chairperson
  - B. Election of a Vice-Chairperson
  - C. Election of a Solicitor
  - D. **Establishment of Meeting Dates, Times and Place for the 2023 Calendar Year:**
    - 1) Meetings will immediately follow the Committee of the Whole Meeting at 6:30 p.m.
      - a. January 24, 2023 – Tuesday
      - b. February 28, 2023 – Tuesday
      - c. March 28, 2023 – Tuesday
      - d. April 25, 2023 – Tuesday
      - e. May 23, 2023 – Tuesday
      - f. June 27, 2023 – Tuesday
      - g. August 9, 2023– Wednesday
      - h. September 26, 2023 – Tuesday
      - i. October 24, 2023 – Tuesday
      - j. December 14, 2023 – Thursday (Reorganizational and Regular Meeting)
5. **APPROVAL OF MINUTES** – October 25, 2022 Regular Meeting Minutes (Light Green Handout)
6. **TREASURER’S REPORT AND PAYMENT OF BILLS** (White Handout)
7. **CORRESPONDENCE** – The following items of correspondence have been received:
  - A. **Conemaugh Township Area School District**
    - 1) Notification was received, from the Conemaugh Township Area School District, stating that Mr. Jeffery Alesantrino and Dr. Rocco Mantini were appointed as their GJCTC JOC Representatives for the term from December 2022 through November 2023. Mr. Earl E. Sleek, II will be their alternate representative.
  - B. **Ferndale Area School District**
    - 1) TBA
  - C. **Forest Hills School District**
    - 1) Notification was received, from the Forest Hills School District, stating that Mr. Galen George, Dr. Richard Knavel, Dr. Timothy Ondrejik, and Mr. Keith Rager were appointed as their GJCTC JOC Representatives for the term from December 2022 through November 2023. Mr. Edward Hudak will be their alternate representative.

**D. Greater Johnstown School District**

- 1) Notification was received, from the Greater Johnstown School District, stating that Mr. Eugene Pentz was appointed as their GJCTC JOC Representative for the term from December 2022 through November 2023. Mr. Randy Romesberg will be their alternate representative.

**E. Richland School District**

- 1) Notification was received, from the Richland School District, stating that Mr. David Hudak and Mr. Julian Beglin were appointed as their GJCTC JOC Representatives for the term from December 2022 through November 2023. Mrs. Tricia Shaffer will be their alternate representative.

**F. Westmont Hilltop School District**

- 1) TBA

**G. Windber Area School District**

- 1) Notification was received, from the Windber Area School District, stating that Mr. Roger Birkhimer, Mr. Steve Kormanik and Mrs. Amy Rummel were appointed as their GJCTC JOC Representatives for the term from December 2022 through November 2023. Mr. Matt Waite will be their alternate representative.

**8. ITEMS FOR INFORMATION ONLY (Pink Handouts)**

**A. Conference Reports were submitted from the following employees:**

- |    |   |  |
|----|---|--|
| 1) | Nanette Anslinger/Joel Yoder                  | SkillsUSA Fall Leadership Conference               |
| 2) | Carissa Penatzer, Health Assistant Instructor | Strategies: Educational Excellence for Health Care |
| 3) | Mary Beth Smith, Health Assistant Instructor  | Strategies: Educational Excellence for Health Care |
| 4) | Dr. Michael Rietscha, LPN Coordinator         | Annual PAPNA Conference                            |

**9. EXECUTIVE SESSION FOR PERSONNEL/LEGAL MATTERS**

**10. ITEMS RELATING TO EDUCATION AND PERSONNEL**

**A. Conference/Meeting Request**

- 1) The administration recommends approval of the following Conference/Meeting Attendance Request:
  - a. **Conference:** **PACTA Pathways to Career Readiness: An Education and Workforce Development Symposium\***  
Employee: John S. Augustine II, Administrative Director  
Dates: February 9 & 10, 2022  
Location: Hershey Lodge and Conference Center  
Cost: \$401.00

\* Any Board or PAC Member interested in attending the PACTA Pathways to Career Readiness: An Education and Workforce Development Symposium should contact Fran Kazmierczyk at (814)266-6073 Ext. 108.

**B. Administrative Director's Contract**

- 1) Approval is requested for the Administrative Director's contract.
  - a. Term of contract - July 1, 2023 through June 30, 2028.
  - b. \$3,800 increase/year of the contract
- 2) FYI – Attorney Repak reviewed the contract and found it to be in order.

**C. Superintendent of Record**

- 1) The administration recommends Mr. Arnold Nadonley, Superintendent of the Richland School District, to fill the remaining term of Mr. Kakabar, plus a 2-year term.
- 2) The administration recommends, the following Superintendent of Record rotation:
  - a. Richland 1/1/2023-6/30/2025
  - b. Westmont 7/1/2025-6/30/2027
  - c. Forest Hills 7/1/2027-6/30/2029
  - d. Windber Area 7/1/2029-6/30/2031
  - e. Greater Johnstown 7/1/2031-6/30/2033
  - f. Ferndale Area 7/1/2033-6/30/2035
  - g. Conemaugh Township 7/1/2035-6/30-2037
- 3) A Superintendent may waive their turn in the rotation.
- 4) A Superintendent must have one (1) year of Superintendent experience within the GJCTC PAC or another PAC.
- 5) If a Superintendent waives their turn in the rotation or if they lack the required one (1) year of Superintendent experience, their turn in the rotation will be alternated with the next in line.

**D. Health and Safety Plan – Review (Unchanged from the June 28, 2022 GJCTC JOC Meeting)**

- 1) The administration presents for review the GJCTC Health and Safety Plan for operating education within GJCTC.
  - a. No change to the plan for the 2022-2023 school year.
  - b. FYI: The Health and Safety Plan now requires a review every 6 months.

**E. Employee Resignation**

- 1) Retroactive ratification is requested for the director's acceptance of the verbal resignation of Mrs. Heather Crowell, Secondary Cosmetology Instructor, effective Wednesday, October 26, 2022.
- 2) Retroactive approval is requested for the director's acceptance of the resignation of Mrs. Lori Dell, Business Manager, effective the close of business, Friday, November 11, 2022.

**F. Secondary Cosmetology Instructor**

- 1) Retroactive approval is requested for the hiring of Mrs. Amie Strayer, for the position of Secondary Cosmetology Instructor, effective Friday, October 28, 2022. The compensation for this position is \$46,350/year with benefits. Required clearances have been received.
  - a. Amie Strayer  
258 Sell Street  
Johnstown, PA 15905

**G. LPN Instructor – Monroeville Campus**

- 1) Retroactive approval is requested for the hiring of Mrs. Julie Zetkolic, for the position of LPN Instructor for the Monroeville Campus, effective Monday, November 7, 2022. The compensation for this position is \$62,400/year with benefits. Required clearances have been received.
  - a. Julie Zetkolic  
431 Fox Hill Street  
Greensburg, PA 15601

**H. Part-time Custodians**

- 1) The administration recommends the hiring of Mr. Jason Letosky, for the position of Part-time Custodian, effective Monday, December 12, 2022. The compensation for this position is \$11.10/hour. Required clearances have been received.
  - a. Jason Letosky  
123 Bethel Street  
Hollsopple, PA 15935

- 2) The administration recommends the hiring of Mr. Izick Powell, for the position of Part-time Custodian, effective Monday, December 12, 2022. The compensation for this position is \$11.10/hour. Pending receipt of required clearances.
  - a. Izick Powell  
417 Chester Street  
Johnstown, PA 15906
- 3) The administration recommends the hiring of Mrs. Doreen Crawford, for the position of Part-time Custodian, effective Monday, December 12, 2022. The compensation for this position is \$11.10/hour. Pending receipt of required clearances.
  - a. Doreen Crawford  
130 Wissinger road  
Windber, PA 15963

**I. Welcome Team Member**

- 1) The administration recommends the hiring of Mr. Michael Farabaugh, for the position of GJCTC Welcome Team Member, at the rate of \$10.45/hour, effective Monday, December 12, 2022. Pending receipt of required clearances.
  - a. Michael Farabaugh  
2837 William Penn Avenue  
Johnstown, PA 15909

**J. Other Items Relating to Education and Personnel**

**11. ITEMS RELATING TO BUDGET AND FINANCE**

**A. Approval of 2022-2023 Tuition Students**

- 1) Retroactive approval is requested for the following students from a non-participating school district, to attend GJCTC as tuition students for the 2022-2023 school year at the established tuition student rate of \$10,487.72 per student per year. Retroactive to October 19, 2022.
  - a. Ligonier Valley School District
    - i. 10<sup>th</sup> Grade Welding Student
    - ii. 10<sup>th</sup> Grade Welding Student
    - iii. 11<sup>th</sup> Grade Automotive Technology Student

**B. Budget and Finance Committee Minutes (Yellow Handout)**

- 1) The administration recommends the approval of the minutes resulting from the October 25, 2022 Budget and Finance Committee Meeting.

**C. Other Items Relating to Budget and Finance**

**12. ITEMS RELATING TO BUILDING AND GROUNDS**

**A. MEO Landing Area**

- 1) Due to the first and second low bidders rejecting the project, the administration recommends rejecting all the bids presented for approval at the October 25, 2022 JOC Meeting.
- 2) The project is under reevaluation.

**B. East Hill Recreation Lease Request**

- 1) Lease discussion – East Hill Recreation requests a start date of January 1, 2024.

**C. Other Items Relating to Building and Grounds**

**13. ITEMS RELATING TO STUDENT ACTIVITIES**

**A. Other Items Relating to Student Activities**

**14. REPORT OF THE SUPERVISOR OF BUILDING AND GROUNDS**

**15. REPORT OF THE ASSISTANT ADMINISTRATOR OF SECONDARY EDUCATION**

**16. REPORT OF THE SUPERVISOR OF ADULT/WORKFORCE DEVELOPMENT**

**17. REPORT OF THE ADMINISTRATIVE DIRECTOR**

**18. REPORT OF THE INCOMING CHIEF SCHOOL ADMINISTRATOR**

**19. REPORT OF THE SOLICITOR**

**20. REPORT OF THE J.O.C. CHAIRPERSON**

**21. JANUARY REGULAR MEETING**

The January Regular Meeting of the GJCTC JOC will be Tuesday, January 24, 2023 at 6:30 P.M. The Budget and Finance Committee will meet at 5:30 p.m.

**22. OTHER BUSINESS**

**23. ADJOURNMENT**