

Greater Johnstown Career and Technology Center

Highlights

December 14, 2023 Reorganizational and Regular Meeting

1. The Joint Operating Committee reorganized and re-elected Mr. Galen George as Chairperson and Mr. David Hudak as Vice-Chairperson. Mr. Ronald Repak, from Dillon McCandless King Coulter & Graham LLP, was re-appointed as the Solicitor.
2. The 2024 JOC Meeting times and dates were approved as follows:
 - January 23, 2024 6:30 PM Tuesday
 - February 27, 2024 6:30 PM Tuesday
 - March 26, 2024 6:30 PM Tuesday
 - April 23, 2024 6:00 PM Tuesday
 - May 28, 2024 6:30 PM Tuesday
 - June 25, 2024 6:30 PM Tuesday
 - August 7, 2024 6:30 PM **Wednesday**
 - September 24, 2024 6:30 PM Tuesday
 - October 22, 2024 6:30 PM Tuesday
 - December 12, 2024 6:30 PM **Thursday (Reorganizational and Regular Meeting)**
3. Minutes approved from the October 24, 2023 Regular Meeting.
4. Treasurer's Report and Payment of Bills approved.
5. Received correspondence from:
 - A. Notification was received, from the Conemaugh Township Area School District, stating that Mr. Jeffery Alesantrino and Dr. Rocco Mantini were appointed as their GJCTC JOC Representatives for the term from December 2023 through November 2024. Mr. Earl E. Sleek, II will be their alternate representative.
 - B. Notification was received, from the Ferndale Area School District, stating that Mr. Stephen Thompson was appointed as their GJCTC JOC Representative for the term from December 2023 through November 2024. Ms. Susan Boyle will be their alternate representative.
 - C. Notification was received, from the Forest Hills School District, stating that Mr. Galen George, Dr. Richard Knavel, and Dr. Timothy Ondrejik were appointed as their GJCTC JOC Representatives for the term from December 2023 through November 2024. Mr. Daryl Bodenschatz will be their alternate representative.

- D. Notification was received, from the Greater Johnstown School District, stating Mr. Eugene Pentz was appointed as their GJCTC JOC Representative for the term from December 2023 through November 2024. Mr. Randy Romesberg will be their alternate representative.
- E. Notification was received, from the Richland School District, stating that Mr. Julian Beglin, Mr. David Hudak, and Mrs. Tricia Shaffer were appointed as their GJCTC JOC Representatives for the term from December 2023 through November 2024. Mr. Richard Sukenik will be their alternate representative.
- F. Notification was received, from the Westmont Hilltop School District, stating that Dr. William Carney and Mr. Robert Gleason were appointed as their GJCTC JOC Representatives for the term from December 2023 through November 2024. Dr. Kamal Gella and Mr. Joe Podrebarac will be their alternate representatives.
- G. Notification was received, from the Windber Area School District, stating that Mr. Mark Portante, Mrs. Amy Rummel, and Mrs. Antoinette Rummel were appointed as their GJCTC JOC Representatives for the term from December 2023 through November 2024. Mr. Ron Walker will be their alternate representative.

6. Items for Information only:

- A. Conference Reports were submitted from the following employees:
 - 1. Lisha Knapp/Joel Yoder SkillsUSA Fall Leadership Conference
 - 2. Carissa Penatzer, Health Assistant Instructor Strategies: Educational Excellence for Health Care

7. Executive Session for Legal Matters

8. Approved the Committee of the Whole Agenda, as follows:

A. ITEMS RELATING TO EDUCATION AND PERSONNEL

1. Conference Requests

a. Approved the following conference requests:

- i. Employee: Matthew Zern
Conference: PASBO Annual Conference
- ii. Employee: John Augustine
Conference: PACTA Pathways to Career Readiness: An Education and Workforce Development Symposium

2. Board Docs

- a. Approved the Board Docs Proposal as presented.

3. Greater Johnstown CTC Award Ceremony 2024

- a. Approved the rental agreement between the Greater Johnstown Career and Technology Center and the Johnstown Heritage Association for the use of the Polacek Pavilion & Community Foundation Oil House for the 2024 GJCTC Award Ceremony.

4. **OAC**
 - a. Approved the following additions/deletions to GJCTC's Occupational Advisory Committee.
 - i. **Graphic and Digital Design Addition:**
 - a. Syndey Helsel Production Artist, Gordon Sinclair
 - ii. **Early Childhood Education Deletion:**
 - a. Veronica Martin Former Director, Learning Lamp
5. **Employee Retirement**
 - a. Approved the notice of retirement from Ms. Cindy Janak, Early Childhood Education Instructor.
6. **Health and Safety Plan – Review**
 - a. The administration presented for review the GJCTC Health and Safety Plan for operating education within GJCTC.
 - i. No change to the plan for the 2023-2024 school year.
7. **Employee Resignation**
 - a. Retroactively approved the director's acceptance of the verbal resignation of Mrs. Dawn Williams, Cosmetology Instructional Aide.
 - b. Retroactively approved the director's acceptance of the resignation of Mr. Bret Litzinger, Adult Education HVAC Instructor.
8. **GJCTC Substitute Instructors**
 - a. Approved the following substitute instructors for the 2023-2024 school year.
 - i. Ann Kelly
 - ii. Robert Martincic
9. **HVAC Instructor**
 - a. Retroactively approved the hiring of Mr. Devan Irvin as the new Adult Education HVAC Instructor.
10. **Cosmetology Instructional Aide**
 - a. Retroactively approved the hiring of Miah McFadden as the new Cosmetology Instructional Aide.
11. **New Programs**
 - a. **Diversified Occupations**
 - i. The Administration will seek PDE approval for a CIP. code 32.0105 Diversified Occupations.
 - b. **Pre-Teacher Preparation Program**
 - i. Approved the Curriculum Advisory Committee's recommendation to change the program currently provided by Early Childhood Education to Pre-Teacher Preparation.
 - c. **Drone Pilot Program**
 - i. Received permission to run a short-term Adult Education Drone Pilot Program.

12. Construction Technology Program Expansion

- a. Approved the purchase of 3352 Elton Road Johnstown, PA 15904.

13. Other Items Relating to Education and Personnel

B. ITEMS RELATING TO BUDGET AND FINANCE

1. Approval of 2023-2024 Tuition Students

- a. Retroactively approved 5 students from non-participating school districts, to attend GJCTC as tuition students for the 2023-2024 school year.

2. Fiscal Year Audit Report Ending June 30, 2023

- a. Accepted fiscal year ending June 30, 2023, Audit Report from Wessel and Company.

C. ITEMS RELATING TO BUILDING AND GROUNDS - None

D. ITEMS RELATING TO STUDENT ACTIVITIES - None

9. Mr. Randy Roxby, Supervisor of Building and Grounds, had nothing to report.
10. Mrs. Amanda Harrington, Assistant Administrator of Program Operations, had nothing to report.
11. Mrs. Tricia Rummel, Assistant Director, had nothing to report.
12. Mr. John S. Augustine II, Administrative Director, had nothing to report.
13. Mr. Arnold Nadonley, Chief School Administrator, noted that the state budget was passed and emphasized the importance for all the districts to work together to familiarize themselves with the new code for public schools where a district can follow a 180-day schedule or meet the required 990/900 hours a year.
14. Mr. Ronald Repak, Solicitor, thanked the board for his reappointment and expressed how the J.O.C. is very experienced and a nice team to be affiliated with.
15. Mr. Galen George, J.O.C. Chairperson, thanked the board for being re-elected as Chairperson, and for trusting him to hold this seat. Mr. George recognized this past year's accomplishments and stated this is the best time to be a part of the Joint Operating Committee as it continues to grow and develop.
16. The January Regular Meeting is scheduled for Tuesday, January 23, 2024, immediately following the Committee of the Whole meeting at 6:30 p.m. The Budget and Finance Committee will meet at 5:30 p.m.