

Greater Johnstown Career and Technology Center

Highlights

AUGUST 11, 2021 Regular Meeting

1. Minutes approved from June 22, 2021 Regular Meeting.
2. Treasurer's Report and Payment of Bills approved.
3. Correspondence
 - A. Beard Legal Group – Client Alert: Governor Updates Sunshine Law Requirements
 - B. Conference Report - John S. Augustine II, Administrative Director – PACTA Summer Leadership Conference
4. Items for Information only: None
5. Approved the Committee of the Whole Agenda, as follows:
 - A. ITEMS RELATING TO EDUCATION AND PERSONNEL
 - a. Approved the updated GJCTC Health and Safety Plan.
 - b. Reviewed the 2021-2022 Enrollment Report.
 - c. Reviewed the minutes resulting from the Local Advisory Committee Meeting on June 29, 2021.
 - d. Approved the changes to the 2021-2022 Adult Education, Secondary Student and Secondary Teacher Handbooks.
 - e. Approved the administrative response to the Occupational Advisory Committee's Recommendations from the 2020-2021 school year.
 - f. Retroactively accepted the following resignations:
 1. Mr. Carl Biss, Part-time Cleaner, effective the close of business, Tuesday, June 12, 2021.
 2. Mrs. Kelly Hoffman, LPN Coordinator, effective July 30, 2021.
 - g. Approved the involuntary furlough of Mr. Donald McKendree, Adult Welding Instructor, effective the close of business August 13, 2021.
 - h. Retroactively approved the appointment of Mr. Kevin Gaudlip, GJCTC Police Academy Instructor, as the Acting Director of the Police Academy until a permanent replacement can be found, effective June 29, 2021.
 - i. Retroactively approved the appointment of Mr. Dan Garrity, RN, GJCTC LPN Instructor, as the Acting LPN Coordinator until a permanent replacement can be found, effective July 6, 2021.
 - j. Retroactively approved the hiring of Jessie Laney, for the position of Adult HVAC Instructor, effective August 2, 2021.
 - k. Approved the hiring of Ms. Lisa Kuhn, for the position of Polytech Instructor/Co-op Coordinator, effective with the 2021-2022 school year.
 - l. Ratified the director's acceptance of the rescinded offer of employment for the position of High School Secretary by Krista Bassett.
 - m. Approved the following secondary aides for the 2021-2022 school year:
 1. Retain – Mrs. Cheryl Fisher
 2. Retain – Mr. Jerry Hershberger
 3. Hire - Mr. Curtis Morris

4. Hire - Mrs. Amie Shaffer
 5. Hire - Mrs. Debbie Paul
 6. Hire – Mrs. Stephanie Johns
 7. Hire - Mrs. Shelby Kieta
 8. Hire - TBA
- n. Approved utilizing Mr. Ronald Richards, Adult Education Instructor, as a Secondary/Adult Aide and as a Substitute Instructor for the 2021-2022 school year.
 - o. Approved Pam Smiach, Graphic and Digital Media Instructor, as mentor for Bethany DeLano, the newly hired Sports Medicine Instructor, for the 2021-2022 school year.
 - p. Retroactively approved the hiring of Mr. Jason Letosky for the position of part-time custodian, effective July 12, 2021. Mr. Letosky resigned at the end of his shift on July 19, 2021.
 - q. Approved the hiring of Mr. Brandon Wilson for the position of part-time custodian, effective August 12, 2021.
 - r. Approved the updated articulation agreement between Saint Francis University and the Greater Johnstown Career and Technology Center.
 - s. Approved GJCTC to participate in the 2021-2022 BCTE Technical Assistance Program for:
 1. NOCTI Pre-Test and Study Guides
 2. Pennsylvania Inspired Leadership (PIL) Program – Career Education Via Digital Delivery
 3. Pennsylvania Inspired Leadership (PIL) Program – Supervising Remote Instruction
 - t. Approved the posting of the following Notice of Nondiscrimination in the newspaper, GJCTC website, brochures, and employment ads:
 1. *The Greater Johnstown Career and Technology Center affirms that all employment practices will be done in adherence to Title IX of the Educational Amendments of 1972, Title VI and VII of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973. We further affirm that all curriculum offerings and student enrollment practices will be handled without discrimination based on sex, age, race, color, religion, national origin or non-job related handicaps or disabilities. Inquiries should be directed to: The Title IX Coordinator at the Greater Johnstown Career and Technology Center, 445 Schoolhouse Road, Johnstown, PA 15904-2998. (814) 266-6073, ext. 121.*
 - u. Approved Brian Long, Owner of the Long Barn II, as a member of the Occupational Advisory Committee for Construction Technology.

B. ITEMS RELATING TO BUDGET AND FINANCE

- a. Approved the contract with Remind, for messaging services.
- b. Updated the board on the status of the Mail Ballot Resolutions – Adoption of the Articles of Agreement - Section titled “Major Building Improvements.”
 1. At the time of print, 1 school board has not had their monthly meeting. Final results will be reported at the September 28, 2021 meeting.
- c. Approved the list of students from non-participating school districts, to attend GJCTC as tuition students for the 2021-2022 school year at the approved tuition student rate of \$12,144.43 per student per year.
- d. Approved the Group Policy discount between GJCTC and Securantty, for GJCTC students to purchase laptop insurance.
- e. Approved the renewal of the Web Filtering Contract with Smoothwall.

C. ITEMS RELATING TO BUILDING AND GROUNDS

- a. Approved the following use of facility requests:
 1. Creative Weekend Catering – August 4, 2020 – Field-to-Fork Kitchen. (Retroactive)
 2. Soccer Shots – Wednesdays/Thursdays, September 22 – November 11, 2021, Outside Field.
 3. JARI - October 28, 2021, 8:00 a.m. – 2:00 p.m., Auditorium and Cafeteria.
 4. Uzelac Gymnastics – October 17, 2021, 11:00 am – 3:00 pm, Auditorium.

- b. Approved the minutes resulting from the June 22, 2021 Building and Grounds Committee Meeting.
- c. Supported the Building and Grounds Committee's recommendation to approve TEN as the third-party administrator of the ESCO Project, pending Solicitor review of the contract and pending unanimous agreement of all sending schools approval of the change to the Articles of Agreement - Section titled "Major Building Improvements.
- d. Reviewed the results of GJCTC's auction and approved giving \$60,000 for the GJCTC Career Foundation. This amount reflects the sales of a house and a water jet, which were donated to GJCTC.

D. ITEMS RELATING TO STUDENT ACTIVITIES

- a. FYI – Congratulations were offered to Alexis McLucas, Greater Johnstown Career and Technology Center Graphic and Digital Design and Forest Hills graduate. Alexis was the 2021 SkillsUSA National Leadership and Skills Competition Gold Medal winner in the category of Photography.

- 6. **Mr. Randy Roxby, Supervisor of Building and Grounds**, updated the Board on the highlights from July and August. Items discussed included Safety Clean and Clean Harbor hazardous materials removal, Cosmetology sink upgrades, auction updates, tree removal updates, and custodial staff training. Mr. Roxby stated that the school is on track to be ready for the start of the 2021-2022 school year, with classrooms and shops being cleaned and prepped.
- 7. **Dr. Jason Hicks, Assistant Administrator of Secondary Education**, presented the attached High School Report.
- 8. **Mrs. Tricia Rummel, Supervisor of Adult Education**, presented the attached Adult Education Report.
- 9. **Mr. John S. Augustine II, Administrative Director**, presented the attached Director's Report.
- 10. **Mr. Gary Costlow, Solicitor**, stated that the ESCO agent should be cautioned that the approval of the contract is conditional on the unanimous approval of the change to the Articles of Agreement.
- 11. **Mr. Thomas Kakabar, Chief School Administrator**, was not in attendance.
- 12. **Mr. Alan Tresnicky, J.O.C. Chairperson**, had nothing to report.
- 13. **The September Regular Meeting is scheduled for Tuesday, September 22, 2021, immediately following the Committee of the Whole Meeting at 6:30 p.m.**



High School Report

Sports Medicine

Monday - GJCTC

Tuesday - Windber

Wednesday - Forest Hills

Thursday - Westmont

Friday - Conemaugh Township

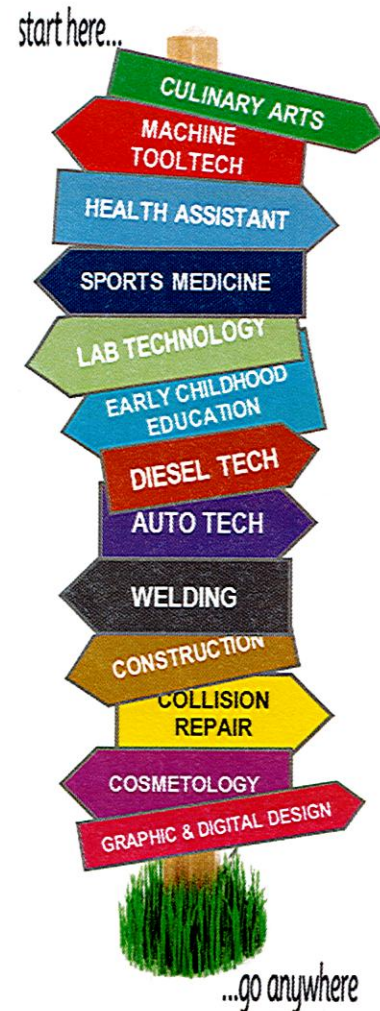
Career Foundation Scholarship

- Alexis McLucas - Entrepreneur
 - Awarded \$4,000
- Madasen Knopp - Educational
 - Awarded \$4,000

Machine Tool Technology

NIMS Update

- Sophomore
 - Measurement, Safety, and Materials
 - Job Planning, Benchwork, and Layout
- Juniors
 - Drill press/Turning/Milling/Grinding
- Seniors
 - CNC Programming



Important Dates:

Sports Medicine Kickoff

- August 18, 2021 @ 6:00 P.M.

Teacher In-Service

- August 23 & 24, 2021

First Student Day

- August 25, 2021



Fall Programs:

August 30th:

Practical Nursing-JT campus

Oct. 25th:
Practical Nursing-MV campus

Aug. 25th Start: Intergenerational Programs
Welding
Auto Technology
Collision Repair

CARES Grant Update: GJCTC was awarded \$843,192 for adult education.

\$421,596 will be distributed to postsecondary students as part of the funding requirements. Students enrolled in a program during the period of July 2021-January 2022 will receive funds to assist with educational expenses. The following formula will be used to calculate the disbursement:

32%

CIY	\$8,800.00	1	unit	34	\$299,200.00	IG	\$2,816.00	\$95,744.00
Cos	\$14,600.00	1.66	unit	12	\$175,200.00	Cos	\$4,672.00	\$56,064.00
Bedford	\$8,000.00	0.91	unit	12	\$96,000.00	Bedford	\$2,560.00	\$30,720.00
MEO	\$12,750.00	1.56	unit	18	\$229,500.00	MEO	\$4,080.00	\$73,440.00
LPN	\$16,500.00	1.875	unit	30	\$495,000.00	LPN	\$5,280.00	\$158,400.00
				106	\$1,294,900.00			\$414,368.00

0.325581898	\$7,228.00 (remaining)
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\$421,596 will be used for program area improvements:

- Electrical Shop Upgrades-install framed ceiling and simulation wall
- HVAC Upgrades-new simulation training units (commercial refrigeration trainer, heat pump learning system, A/C learning system) and new equipment
- Mobile Equipment Hoop Barn
- Student Services (Career Coach)
- Recover Lost Revenue (student drops due to COVID)

DIRECTOR'S REPORT



GJCTC Volume 16, Issue 1

August 11, 2021

2021-2022 Goals

Mission

Ensure Student Success

Vision

Our graduates, through knowledge and experience, will contribute to the success of an ever-changing workforce.

Projects for 2021-2022:

- Building-wide ESCO project
- Hone teaching skills for a Covid-era Teaching and Learning Environment
- Education and Support Staff contract negotiations
- Mid-year high school secretary transition
- Business Manager transition
- PDE CATS system beta-testing school
- Defense Industry training program

In-service topics: August 23 and 24 will focus on student and teacher mental health and well-being. October 11 will focus on the new Act 13 requirements and mandated faculty reviews for CPR and crisis intervention. February 21 will focus on faculty and local business & industry partnerships.

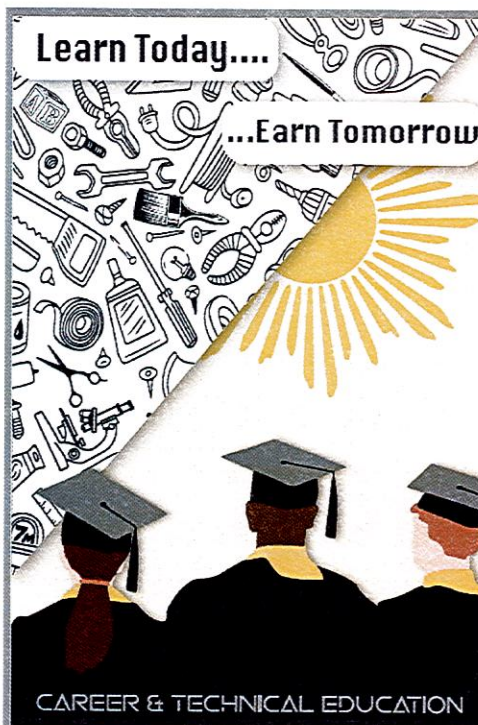
Points of Interest:

Kudos to Mrs. Pam Smiach our Graphics and Digital Media Design instructor. For the past two consecutive years a GJCTC student submission for the PDE CTE Poster of the year has been selected as the official State CTE Poster!

An important side note, 77 posters were submitted during the 20-21 school year—5 of the top 10 were GJCTC student submissions!

Upcoming events:

- 8-16-21 1st day for majority of Adult Ed programs
- 8-25-21 1st day of secondary education
- 9-1-21 Parent Open House
- 9-28-21 JOC meeting 6:30



Alexus McLucas' design was chosen as the winning poster.

Administrative

Performance Goal: Ensure student success measured against national skill certification obtainment.