

GREATER JOHNSTOWN CAREER AND TECHNOLOGY CENTER

JOINT OPERATING COMMITTEE OF THE WHOLE MEETING AGENDA

APRIL 26, 2022

1) CALL TO ORDER

2) EXECUTIVE SESSION FOR PERSONNEL/LEGAL MATTERS

3) ITEMS RELATING TO EDUCATION AND PERSONNEL

A. Conference/Meeting Requests

1. The administration recommends the approval of the following Conference/Meeting Attendance Requests:

- | | |
|-----------------------|--|
| a. Conference: | FAME Conference |
| Employees: | John S. Augustine II, Administrative Director
Tricia Rummel, Supervisor of Adult Education
Lori Dell, Business Manager |
| Dates: | May 9 – May 11, 2022 |
| Location: | Hollywood Beach, FL |
| Cost: | \$2,344.55(Airfare and hotel accommodations) |
| b. Conference: | PACTA Summer Leadership Conference |
| Employees: | John S. Augustine II, Administrative Director
Jason Hicks, D. Ed., Asst. Admin. for Secondary Education |
| Dates: | July 26 - July 28, 2022 |
| Location: | State College, PA |
| Cost: | \$1,000.00 (Registration and hotel accommodations) |

B. Policy Updates – Second Reading (Handout unchanged from the March 22, 2022 Meeting)

1. Approval is requested for the following policy updates based on the second reading:
- Policy 601 Purchases Subject to Bid/Quotation
 - Policy 611 Purchases Budgeted

C. Instructure Contract

1. The administration recommends the approval for the Instructure contract, for a three (3) year Canvas Cloud Subscription, effective July 1, 2022 through June 30, 2025.
- Three (3) years – \$21,012.00

D. FSi-Fortnet Security, Inc.

1. The administration recommends the approval for the FSi-Fortnet Security, Inc. contract, for Cloud managed classroom management.
- Fifteen (15) months – \$3,500.00

E. Thaddeus Stevens College of Technology Articulation Agreement

1. Retroactive approval, effective April 8, 2022, is requested for the articulation agreement between Thaddeus Stevens College of Technology (TSCT) and the Greater Johnstown Career and Technology Center (GJCTC). The agreement is for GJCTC Secondary Machine Tool Technology students entering into the TSCT Computer Integrated Machining Program. The agreement represents articulated course credits of 11 credits.

F. GJCTC High School Secretary

1. Retroactive approval is requested for the hiring of Ms. Pamela Bear, for the position of GJCTC High School Secretary, effective April 4, 2022. The compensation for this position is \$11.50/hour with full family benefits. Required clearances have been received.
 - a. Pamela Bear
108 Liberty Park
South Fork, PA 15956

G. Part-time Custodian

1. Retroactive approval is requested for the hiring of Ms. Julie Kopach for the position of Part-time Custodian, effective April 18, 2022, at the rate of \$10.50/hour.
 - a. Julie Kopach
199 Mount Airy Drive
Johnstown, PA 15904

H. Employee Resignations

1. Approval is requested for the director's acceptance of the notice of resignation of Mrs. Janet Pritt, Part-time Business Office Secretary. Mrs. Pritt's last day of employment will be Friday, April 29, 2022.
2. Approval is requested for the director's acceptance of the notice of resignation of Ms. Susan Gardner, LPN Coordinator. Ms. Gardner's last day of employment will be Friday, May 6, 2022.
3. Approval is requested for the director's acceptance of the notice of resignation of Mrs. Susan Hanak, LPN Instructor at the Monroeville Campus. Mrs. Hanak's last day of employment will be Friday, June 10, 2022.
4. Approval is requested for the director's acceptance of the notice of resignation of Mr. William Slisz, Welcome Team Member, Mr. Slisz's last day of employment will be Friday, July, 1 2022.

I. Acting LPN Coordinator

1. Administrative recommendation TBA.

J. KANE Campus

K. Part-time LPN Instructors

1. The administration recommends the hiring of the following Part-time LPN Instructors for the KANE Campus of GJCTC. The compensation for this position is \$7.25/hour. Start date to be determined.
 - a. **Denise Colbert**
207 Arnold Drive
McKeesport, PA 15132
 - b. **Jane Dansevich**
4900 Brownsville Road
Pittsburgh, PA 15236
 - c. **Nancy Ehrman**
7025 Clubview Drive
Bridgeville, PA 15017
 - d. **Annette Sobczak**
1721 Trimble Ave
Port Vue, Pa 15133

L. Practical Nursing Clinical Site Affiliation Agreement

1. The administration requests the approval for the renewal of the Practical Nursing Clinical Site Affiliation Agreement with the Conemaugh Memorial Medical Center, effective July 1, 2022 and continuing in effect until terminated, upon thirty (30) days' written notice.

M. Addition to GJCTC's Occupational Advisory Committee for Culinary Arts

1. The administration recommends the approval of the following addition to GJCTC's Occupational Advisory Committee for Culinary Arts.
 - a. Rick Lehman Jr. Fox's Pizza, Owner/Manager

N. Local Advisory Committee (LAC) Additions

1. The administration requests approval for the following additions to the Local Advisory Committee:
 - a. Jelden Arcilla, Chief Nursing Officer, Conemaugh Health Systems
 - b. Diane Kurchak, Director of Nursing, Conemaugh Health Systems

O. Secondary and Adult Cosmetology Instructor

1. Discussion and administrative recommendation TBA.

P. Education and Personnel

1. Discussion

4) ITEMS RELATING TO BUDGET AND FINANCE

A. Tentative adoption of the 2022-2023 Adult/Workforce Development and Non-Secondary Grants and Project Budgets (Handout)

1. It is recommended that the 2022-2023 Projected Adult/Workforce Development Budget in the amount of \$2,844,189.00 and the Non-Secondary Grants and Project Budgets in the amount of \$306,895.00 be tentatively adopted, and a mail ballot resolution be sent to the Joint Board, for an adoption vote.

B. Approval of 2021-2022 Tuition Student

1. The administration recommends the approval of the following student from a non-participating school district, to attend GJCTC as a tuition student for the remainder of the 2021-2022 school year, at the established tuition student rate of \$12,144.43 per student per year. (Student name is on file in the high school office.)
 - a. Purchase Line Grade 11 Student Culinary Arts

C. Bank Depository

1. Discussion

D. VoIP Phone System

1. The administration recommends appointing Chasetek to conduct an RFP for GJCTC's VoIP Phone System.

E. Budget and Finance

1. Discussion

5) ITEMS RELATING TO BUILDING AND GROUNDS

A. Building and Grounds Minutes from March 22, 2022 (Light Blue Handout)

1. Approval is requested for the minutes resulting from the March 22, 2022 Building and Grounds Committee Meeting.

B. Use of Facility Requests

1. The administration recommends the approval of the following Use of Facility Requests:

a. Name of Organization: First Summit Bank

Type of Organization: Bank
Reason: Employee Training
Dates Requested: April 29, May 6, and May 17, 2022
Time Requested: 8:30 a.m. – 1:00 p.m.
Facility Requested: Room E205
Fee to be charged: \$249.00

b. Name of Organization: Soccer Shots

Purpose: Sports-Recreation
Dates Requested: June 6 – 25, 2022(Mondays, Wednesdays, and Fridays)
Time: 5:30 p.m. – 7:30 p.m.
Facility Requested: Outside
Cost: 9-day sessions - \$146.25

A. Mobile Equipment/Site Access Equipment Landing Soils Investigation Contract

1. The administration recommends the approval of the Mobile Equipment/Site Access Equipment Landing Soils Investigation Contract between GJCTC and the H.F. Lenz Company.
 - a. Cost – \$6,640.00

B. Solar Project

1. Administration recommends approval of the PPA and related Land Lease Agreement with DHL Energy Project, LLC and authorization to end the agreement with Freepoint in coordination with an appropriate cutover date to be announced within a target date of Quarter 1 of 2023.

C. Building and Grounds

1. Discussion

6) ITEMS RELATING TO STUDENT ACTIVITIES

A. SkillsUSA Update

1. On April 6, 7, and 8, six (6) GJCTC students participated in the state SkillsUSA competition at the Hershey Lodge and the Lebanon Valley Exposition Center.
 - a. The students found in this experience thought networking and applied their skillsets according to their program of study at GJCTC.

B. Student Activities

1. Discussion

7) OTHER BUSINESS

8) ADJOURNMENT