

Greater Johnstown Career and Technology Center

Highlights

April 25, 2023 Regular Meeting

1. Minutes approved from the March 28, 2023 Regular Meeting.
2. Treasurer's Report and Payment of Bills approved.
3. Correspondence:
 - A. A thank you note was received from the Jackson Township Supervisors, for the work repairing their Ford tractor.
4. Items for Information only:
 - A. Jason Hicks, Assistant Administrator of Secondary Education, submitted a conference report from the Venango County CTC APE Review.
5. Approved the Committee of the Whole Agenda, as follows:
 - A. ITEMS RELATING TO EDUCATION AND PERSONNEL
 - a. Approved the following Conference/Meeting Requests:
 1. **PACTA Summer Leadership Conference**, July 25 – 27, 2023
 - a. John S. Augustine II, Administrative Director
 - b. Jason Hicks, D. Ed., Asst. Admin. Of Secondary Education
 - b. Approved based on the second reading, the following Policy Manual updates:
 1. Policy 011. Principles for Governance and Leadership
 2. Policy 201. Admission of Students
 3. Policy 202. Eligibility of Nonresident Students
 4. Policy 404. Attendance
 5. Policy 212. Reporting Student Progress
 - c. Retroactively approved the dismissal of Mrs. Julie Zetkulich, from the position of LPN instructor at the Monroeville Campus, effective Monday, April 3, 2023. The dismissal is based on Director's recommendation.
 - d. Retroactively approved the dismissal of Mr. Jacob Hartnett, from the position of Welcome Team Member, effective Thursday, March 30, 2023. The dismissal is based on Director's recommendation.
 - e. Retroactively approved the Director's acceptance of the resignation of Mr. Jason Letosky, Part-time Custodian, effective, Wednesday, April 19, 2023.
 - f. Approved the Director's acceptance of the resignation of Mr. Aaron Oldham, Auto Technology Aide, effective Tuesday, May 2, 2023.
 - g. Retroactively approved the reinstatement of Dr. Joyce Miketic, Part-time LPN Instructor – Monroeville Campus, effective Wednesday, April 12, 2023 at the rate of \$35.00/hour.
 - h. Retroactively approved the rental agreement between the GJCTC and Alleghenies Unlimited Care Providers, Inc., for the use of the Community Room, for the purpose of the Johnstown LPN Spring 2023 Graduation Ceremony.

- i. Based on the recommendation of the administration and the Professional Advisory Committee, approved GJCTC's Apartment Program to operate an Extended School Year per student's IEPs.

B. ITEMS RELATING TO BUDGET AND FINANCE

- a. Approved the tentative adoption of the 2023-2024 Adult/Workforce Development Budget and the Non-Secondary Grant and Project Budgets and approved a mail ballot resolution be sent to the Joint Board, for an adoption vote.
- b. Reviewed the Financial Officer's entry plan update for the Business Office and approved his recommendation for staff restructuring.

C. ITEMS RELATING TO BUILDING AND GROUNDS

- a. Approved the minutes resulting from the March 28, 2023 Building and Grounds Committee Meeting.
- b. Approved the security service agreement between GJCTC and Broadsword Protection Agency.
- c. Attorney Ronald Repak, GJCTC's Solicitor, updated the board on the Solar Project. An easement was created between GJCTC and the Highland Sewer and Water Authority.

D. ITEMS RELATING TO STUDENT ACTIVITIES – None

E. OTHER BUSINESS

- a. A Motion was made to authorize the District to enter into an Attorney-Client Fee Contract with the Frantz Law Group, ALPC, 402 West Broadway, Suite 860, San Diego, California, 92101, and Dillon McCandless King Coulter & Graham, LLP, 128 West Cunningham Street, Butler, Pennsylvania, 16001, and Solicitor Ronald Repak, for the commencement of a legal action against the Social Media Companies (Meta, Tik Tok, YouTube, etc.) Said action shall be for the purpose of claiming money damages.

The Attorney-Client Fee Contract shall provide for a Contingent Fee of Twenty-Five Percent (25%) of any recovery. Expenses needed to fund the litigation shall be advanced by Frantz Law Group, APLC, and deducted from any recovery. The District shall not be responsible for any fee or cost reimbursement in the event that there is no recovery in the action.

6. Mr. Randy Roxby, Supervisor of Building and Grounds, updated the Board on the following items relating to building and grounds:

- A. Maintenance has been working to keep up with Track-it requests.
- B. Time was spent to ensure all program areas were prepared for NOCTI testing.
- C. Total Control Motorcycle Testing will be resuming training at the end of April.
- D. Tenant doors are being rekeyed.
- E. Crews are working on outside projects.

Mr. John S. Augustine II, Administrative Director, updated the board on the following additional items relating to building and grounds:

- A. The Auditorium renovations to convert it to a second gymnasium are almost complete and Uzelac's are set to begin holding classes in the new location on July 1, 2023. Their lease has been drawn up and it will include a 2% increase each year for the next 3 years. As part of the lease agreement, they are not permitted to use the common areas for storage.
- B. Mr. Roxby has been working on streamlining the chemical use in the building so all tenants are using the same cleaning supplies as GJCTC.
- C. East Hill Rec had another walk through of the space they will be renting.
- D. In mid-July we will be holding an auction for cars and obsolete equipment.
- E. By the end of the summer, there will only be two (2) empty rooms in the building.

- 7. Dr. Jason Hicks, Assistant Administrator of Secondary Education,** presented the attached High School Report.
- 8. Mrs. Tricia Rummel, Supervisor of Adult Education and Workforce Development,** was not in attendance, Mr. John S. Augustine II, Administrative Director, presented the attached report.
- 9. Mr. John S. Augustine II, Administrative Director,** presented the attached Director's Report.
- 10. Mr. Arnold Nadonley, Chief School Administrator,** reported that the PAC and the Health Consortium met on April 20th.
- 11. Solicitor Ronald Repak,** had nothing additional to report.
- 12. Mr. Galen George, J.O.C. Chairperson,** reported that the building construction team continues to meet every 2 weeks. He reflected that the board embarked on the building renovation project at the perfect time. With the changing economic times, if the decision to renovate had been delayed, it might not have been financially feasible.
- 13. The May Regular Meeting is scheduled for Tuesday, May 23, 2023, immediately following the Committee of the Whole Meeting at 6:30 p.m. There will be a joint Curriculum and Enrollment Committee/Local Advisory Committee meeting at 5:30 p.m. in the Board Room.**
- 14. A copy the Approved 2023-2024 GJCTC School Calendar was given to each JOC Member. The calendar was approved at the March 28, 2023 Regular Meeting.**



High School Report

STUDENTS OF THE MONTH

Every month GJCTC teachers are tasked with selecting a student of the month. The criteria for student of the month is a good work ethic, good attendance, and demonstrate qualities as a valuable team member to their classroom. The following students have met these requirements.

Congratulations Students!

Auto Technology – Daimen Box (Forest Hills)

Collision Repair – Maddox Folta (Westmont)

Construction Technology – Nathaniel Albus (Ferndale)

Cosmetology – Jennifer Saucedo-Chimbay (Windber)

Culinary Arts – Alex Sheffield (C. Township)

Diesel Mechanics – Ciennalinn Billetdeaux (Richland)

Early Childhood – Mylene Adamczyk (Windber)

Graphic Design – Abigail Rhodes (Ferndale)

Health Assistant – Skilee Weingart (Richland)

Lab Technology - Mea Rouser (C. Township)

Machine Tool – Gabriel Christian (C. Township)

Poly-Technical – Jeffrey Brown (Richland)

Sports Medicine - Sophia Cannonie (Richland)

Welding - Maine Zitnay (Westmont)

Upcoming Important Dates:

- April 26 & 27, 2023
 - NOCTI Performance
- 2023 Certification Ceremony
 - May 18 @ 12:30pm



SkillsUSA States Participation - Left to Right: Thaddeus Collins (Precision Machining), Rylan Vojtowicz (Action Skills), Nathan Bennett (Diesel Equipment Technology), Jacob Rhoades (Plumbing), Ryan Krassnoski (Automotive Maintenance and Light Repair)



Adult Education Report

March 28, 2023

Practical Nursing Community Graduation: A graduation was held on April 14 for the Johnstown spring class.



Grant Opportunity: GJCTC and JARI will be partnering to offer training for students through the Community Development Block Grants and the Whole Home Repairs Program. Each of these grants will provide individuals with the opportunity to attend the Mobile Equipment Operations or Electrical Technology Training programs at GJCTC and have the tuition paid.

Recent/Upcoming Recruitment Activities:

3/29/2023	Windber School District Tour
3/31/2023	Richland High School Presentation
4/4/2023	LPN Presentation at Goodwill
4/25/2023	Central Cambria Decision Day
4/27/2023	Conemaugh Township Student Visit
4/28/2023	Conemaugh Valley Career Fair
5/2/2023	Johnstown Career Fair
5/3/2023	GJCTC Career Fair
Spring 2023	GJCTC Health Assistant Students to discuss the LPN Program

DIRECTOR'S REPORT



GJCTC Volume 17, Issue 7

April 25, 2023

2022-2023 Goals

Mission

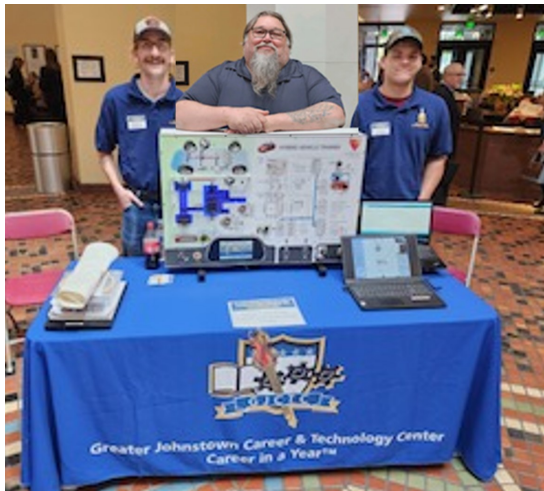
Ensure Student Success

Vision

Positively impacting an every-changing workforce.

Project updates for 2022-2023:

Micro-Certifications



Dr. Hicks, Mr. Wallet and students Jonathan Lindrose, Sr. Health Assistant (Richland), and Own Thomas, Sr. Auto Tech (CT) proudly visited the Capitol Rotunda to showcase GJCTC's Hybrid Vehicle, Defense Industry, and CDL Micro-Certification Programs.

Real-world experiences:



Points of Interest:

Prior to this evenings JOC meeting nine students from our Health Assistant program participated in a Pinning Ceremony to receive their Certified Nurse Aide Pins. Eleven additional students are scheduled for State testing on May 13.

Upcoming events:

- 5-18-23 GJCTC Certification Ceremony @ PHCC
- 5-23-23 JOC mtg 6:30

Graphic and Digital Media Designs' Lauren Boyer, senior from Windber, works on converting the Lions Club International's 100 year Pin into a jpeg file for welding students in preparation for a 4' marquee photo-op station.

The Construction Trades students work on remodeling the Richland Twp. Community Room.